

**MINUTES OF THE REGULAR MEETING OF THE COOK COUNTY BOARD OF
COMMISSIONERS**

Grand Marais, Minnesota
June 28, 2016

The Board met in regular session this 28th day of June, 2016, at the Courthouse in Grand Marais, Minnesota.

The meeting was called to order at 8:30 a.m. with the following members present: Commissioners Doo-Kirk, Gamble, Storlie, Sivertson, and Moe. Absent: None.

Also present were, County Administrator Jeff Cadwell, Auditor-Treasurer Braidy Powers, County Attorney Molly Hicken, and Office Support Specialist Bev Wolke.

County Board Chair Doo-Kirk led the Commissioners in reciting the Pledge of Allegiance.

Motion was made by Gamble, seconded by Storlie, and carried by unanimous vote to approve the agenda for the meeting as amended.

Braidy Powers, Auditor-Treasurer, appeared before the Board to present a Chipper Day Debris Hauling contract with Mc Millan Tree Service, to be paid with a 2016 DNR Firewise Grant. Motion was made by Gamble, seconded by Moe, and carried by unanimous vote to approve the Chipper Day Debris Hauling contract with Mc Millan Tree Service for the period of July 11 – July 13, 2016 at a cost not to exceed \$1,200.00 and authorizing Emergency Services Director Jim Wiinanen to sign the contract on behalf of the County.

No citizens appeared for the Public Comment portion of the meeting.

The Board considered the consent agenda consisting of numerous items that the Board may approve as a whole. County Board Chair Doo-Kirk asked if any Commissioner wanted to remove any items from the consent agenda.

- A. Claims
- B. Raffle Permit Resolution
- C. New Liquor License

Motion was made by Gamble, seconded by Moe, and approved to accept the consent agenda, including the adoption of the following resolution:

RESOLUTION # 2016-48

BE IT RESOLVED, that the following claims totaling \$31,315.73 having been audited and found to be true and correct claims against Cook County, are approved and the Auditor-Treasurer is hereby authorized to draw warrants in payment of said claims:

<u>Revenue Fund</u>	
Boreal Community Media	53.70
City Auto Glass	458.83
Dalco	199.24
Essentia Health	142.94
M C I S	25,599.00
My Brothers Place Auto Repair LLC	69.03
Quinlivan & Hughes Pa	76.00
RELX Inc DBA Lexis Nexis	426.42
Retrofit Companies Inc	2,000.00
Routh/Joseph	67.50
Steve's Sports & Auto	36.61
Watkins/Rowan	208.56
<u>Airport</u>	

Boreal Access	29.90
G & G Septic LLC	125.00
<u>Autopsy Bills</u>	
Bugliosi/Marcy	160.00
Delich/Debra	103.19
Fairview University Medical Center	749.00
Lakeland Pathology P A	810.81

RESOLUTION # 2016-49

Be It Hereby Resolved, that the Cook County Board of Commissioners hereby approves a Permit for Lawful Gambling permit application for the Gunflint Mail Run to conduct three raffles in 2016 at Trail Center Lodge.

Diane Booth, Community Center/Extension Director, Ray Block, MDA Apple project Cooperator, and Carol Dry, Donator of Apple Trees, appeared before the Board. Booth informed the Board that because of a donation of 100 apple trees from Carol Dry, Booth will be able to establish a community fruit orchard on the Law Enforcement Center grounds. Motion was made by Gamble, seconded by Moe, and carried by unanimous vote to approve the Lloyd K. Johnson Grant of \$15,909.00 for installation of fencing, water cachement system, and orchard trees/plantings on the side of the Law Enforcement Center, facing County Road 7.

Tim Nelson, Planning Director/Solid Waste Officer, appeared before the Board. Nelson presented a resolution opting out of the requirements of Chapter 111 of the 89th Legislative Session regarding the regulation of a specific type of temporary dwelling designed to provide home health care for extended family members. Commissioner Gamble moved the adoption of the following resolution and upon seconding by Commissioner Doo-Kirk was adopted by the following vote. Ayes: Gamble Doo-Kirk, Sivertson, and Storlie. Nays: Moe

RESOLUTION # 2016-50

Declaring Cook County's election to opt out of the requirements of Minnesota Statutes 394.307
Whereas, it is the intent of the Cook County Board of Commissioners to protect the public health, safety and welfare of County residents and the environment of the County.
Whereas, on May 12, 2016, the Governor of Minnesota signed into law Chapter 111 of the 89th Legislature of the State of Minnesota establishing definitions and requirements for Temporary Family Health Care Dwellings, which was introduced during the 2016 legislative session as Senate File 2555 and House File 2497; and
Whereas, Chapter 111 amends Chapter 394 of the Minnesota State Statutes which regulates county permitting and zoning processes by establishing new rules for the placement of Temporary Family Health Care Dwellings on residential property; and
Whereas, Cook County supports the concept of temporary family health care dwellings, but cannot support Chapter 111 due to constraints within the legislation that too narrowly defines the type and construction of an allowed temporary health care dwelling; and
Whereas, Cook County already has a permitting mechanism in place for the review of temporary health care dwellings as an interim use permit and Chapter 111 erodes local control of the permitting process; limiting a county's ability to foster and guide development, and placing an undue burden on county staff to forego standard permitting practices; and
Whereas, Chapter 111 includes an opt-out provision as Minnesota Statute 394.307 Sub. 9 that counties may enact through the passage of a county board resolution; now, therefore,
Be It Resolved, Cook County does not designate Temporary Family Health Care Dwellings as permitted use under Minnesota Statute 394.307; and
Be It Further Resolved, Cook County elects to opt out of the requirements established in Chapter 111 of the 89th Legislature of the State of Minnesota.

Jeff Cadwell, County Administrator, appeared before the Board. Cadwell presented letters to Cook County Representatives urging them to support the AMC County Program Aid recommendations, as the final tax bill did not include the formula revisions which would bring Cook County back on to a portion of the formula. Commissioner Moe expressed his concern that there was no mention in the drafted letters to include mention of the Indian Child Welfare Act support. Motion was made by Moe,

seconded by Gamble, and carried by unanimous vote to approve Administrator Cadwell mailing letters urging our Cook County Representatives to support the AMC County Program Aid recommendations and for Cadwell to add a paragraph in each letter to include mention of the Indian Child Welfare Act.

Kerrie Berg, Cook County Soil & Water Conservation District Manager, appeared before the Board. Berg explained that Cook County Soil & Water had received a DNR Stream Restoration Grant for Rosebush Creek and that because it is a general obligation bond fund, a unit of government must own or have a permanent easement over the project area. Motion was made by Gamble, seconded by Storlie, and carried by unanimous vote to authorize execution of the DNR Stream Restoration Grant Declaration to be Recorded with Easement to Property known as Rosebush.

Berg then presented new job descriptions and changes for the Soil & Water Office as approved by the SWCD Personnel Committee. Berg explained that Ilena Berg would be taking over the 40 hour a week, District Manager and Water Plan Coordinator position; Theresa Oberg as the 25 hour a week, District Administrator; and a 40 hour a week Conservation Technician position currently held by Philip Larson. Motion was made by Moe, seconded by Storlie, and carried by unanimous vote to approve the new job descriptions for the Cook County SWCD office.

Cadwell requested authorization to execute a County Assessor search, without Land Commissioner duties, create a committee to review and screen applicants, interview qualified candidates and make a final recommendation to the Board for hiring. Motion was made by Gamble, seconded by Moe, and carried by unanimous vote to approve the posting and hiring of a County Assessor with the understanding that the County Administrator will act as Land Commissioner until a decision is made on who will fill that role permanently.

Cadwell requested authorization to execute an Emergency Management Director search, create a committee to review and screen applicants, interview qualified candidates and make a final recommendation to the Board for hiring. Motion was made by Moe, seconded by Gamble, and carried by unanimous vote to approve the posting and hiring of an Emergency Management Director.

Judy Hill, Human Resource Specialist, introduced the newly formed LEAN Facilitator Group which gave a presentation on a two day Kaizen training course the group had taken in which they identified steps to make the parcel split process more efficient. Administrator Cadwell informed the Board that the group will continue to train and begin facilitating other LEAN processes within the County. County LEAN Facilitators include: Bill Lane, Planning & Zoning Administrator; Kyle Oberg, GIS Analyst; Rowan Watkins, IT/Radio Support Technician; Nanette Arands, Highway Accounting Clerk; Casey Fitchett, Licensor/Case Aide; Cortnee Bernier, Deputy Auditor Treasurer; Holly Schroeder, Chief Deputy Recorder; Bev Wolke, Office Support Specialist; Judy Hill, Human Resources Generalist; Leah Ekstrom, Attorney's Office Administration; Melissa Rexrode, Sheriff Administration Assistant; Todd Smith, Assistant Assessor; Betty Schultz, Assessor/Land Commissioner.

Correspondence – Memos:

- A. Grand Marais Planning Commission Public Hearing
- B. Cook County Higher Education Meeting Materials

Commissioner Storlie reported that she would attend the WTIP interview on June 29, 2016.

There being no further business, motion was made and carried that the meeting be adjourned at 9:45 a.m.

HEIDI DOO-KIRK, Chair
Cook County Board of Commissioners

ATTEST: **BRAIDY POWERS**

Auditor-Treasurer