

**MINUTES OF THE REGULAR MEETING OF THE COOK COUNTY BOARD OF
COMMISSIONERS**

Grand Marais, Minnesota
May 17, 2016

The Board met in regular session this 17th day of May, 2016, at the Courthouse in Grand Marais, Minnesota.

The meeting was called to order at 10:20 a.m. with the following members present: Commissioners Doo-Kirk, Gamble, Storlie, Sivertson, and Moe. Absent: None.

Also present were, County Administrator Jeff Cadwell, Auditor-Treasurer Braidy Powers, County Attorney Molly Hicken, and Office Support Specialist Bev Wolke.

County Board Chair Doo-Kirk led the Commissioners in reciting the Pledge of Allegiance.

Motion was made by Gamble, seconded by Storlie, and carried by unanimous vote to approve the agenda for the meeting as amended.

No citizens appeared for the Public Comment portion of the meeting.

The Board considered the consent agenda consisting of numerous items that the Board may approve as a whole. County Board Chair Doo-Kirk asked if any Commissioner wanted to remove any items from the consent agenda. Doo-Kirk requested pulling item #D.

- A. Claims
- B. Approve minutes April 19, 2016
- C. Special Event Permit, Grand Marais Arts Festival -David Betts
- D. Temporary Phone Service- Braidy Powers/Frank Moe
- E. Election Services Agreement-Braidy Powers

Motion was made by Gamble, seconded by Storlie and approved to accept the remaining consent agenda items as amended, including the adoption of the following resolution:

RESOLUTION # 2016-42

BE IT RESOLVED, that the following claims totaling \$171,333.14 having been audited and found to be true and correct claims against Cook County, are approved and the Auditor-Treasurer is hereby authorized to draw warrants in payment of said claims:

	<u>Revenue Fund</u>	
Adkisson/Peter		45.50
Ambrosen/Beth		750.93
AmeriPride Services		42.44
Anoka County Sheriff		70.00
Arrowhead Regional Corrections		24,007.67
Barton/John		268.92
Benny's Collision Center		431.77
Berglund Plowing		230.00
Block/Ray		25.00
Blue Water Cafe LLC		1,411.02
Bockovich/Linda		2,576.83
Bottger/Barbara		311.22
Bucks Electronics		4.55
Bucks Hardware Hank		163.52
C D W Government		1,156.45
C P S Technology Solutions		2,518.75
Campion Barrow & Associates		415.00

Chief Supply	38.47
Cook County Home Center	476.98
Cook County News Herald Inc	3,076.14
Creative Product Sourcing INC	1,132.86
Crow Wing County	75.00
D S C Communications	79.50
Dalco	266.74
Dell Marketing L P	5,348.16
Duluth Superior Trophy & Awards Inc	69.00
G & G Septic LLC	1,130.00
Gamble/Garry	1,960.37
Gartner Refrigeration Company	796.04
Good Measure Media	1,040.85
Grand Marais Auto Parts	43.07
Green Lights Recycling Inc	503.94
Heavy Duty Sewing	18.00
Hicken/Molly	236.72
La Boda/Charlie	270.00
Lawson Products Inc	141.38
Lexisnexis	426.42
M R Sign Co Inc	261.20
Marxen/Mark	20.33
Mc Millan Tree Service	1,608.75
Mille Lacs County Jail	1,500.00
Moe/Frank	259.20
Nelson Machine Products LLC	588.00
Newegg Inc	115.88
North Coast Towing	228.00
Public Utilities Commission	119.28
Rupp Anderson Squires & Waldspurger	2,670.10
S J Bautch Construction	3,208.75
Sawtooth Lumber Inc	60.19
Sawtooth Mountain Clinic	136.00
Smiths Laundry	425.90
Sonju Two Harbors LLC	191.00
Steve's Sports & Auto	377.90
Tessco Incorporated	144.39
U of M Master Gardeners Cook County	157.27
Uline	73.05
Weitz/Timothy	75.00
Wiinanen/James	402.84
Gamble/Garry	96.05
Back Office Services LLC	90.00
Cook County News Herald Inc	39.38
Grand Marais Auto Parts	29.49
Meadowbrook Insurance Group	4,800.00
MN Pollution Control Agency	400.00
North Shore Waste	140.40
Sawtooth Lumber Inc	111.78
Cook County Home Center	27.98
<u>Autopsy Bills 5/20/16</u>	
Bugliosi/Marcy	160.00
Delich/Debra	100.24
Fairview University Medical Center	699.80

Lakeland Pathology P A	810.81
<u>Road & Bridge 5/20/16</u>	
Backstrom/Jesse	12.00
Berglund Plowing	4,130.00
Berglund/Daniel	12.00
Betts/David	322.56
Bucks Electronics	28.50
Bucks Hardware Hank	118.83
Cook County News Herald Inc	280.00
Erickson Engineering Co LLC	2,562.00
Fastenal Company	992.04
Forestry Suppliers Inc	411.98
Frontier Precision Inc	434.16
G & K Services	124.11
Isak Hansen True Value	20.59
JAMAR Technologies, Inc.	1,269.96
Lawson Products Inc	185.70
Mac Queen Equipment Inc	384.09
Minneapolis Oxygen Company	422.00
MN Equipment Solutions/Scharber & Sons	48.90
Myers Tire - Des Moines #15	902.70
Nelson Auto Center	77,486.82
Nuss Truck & Equipment	2,616.19
Pomp's Tire Service Inc	408.00
Quill Corp	50.97
Snap On Tools	203.85
Sorlie/Lisa	39.00
Titan Machinery and Rentals	614.72
Tools Unlimited	479.95
Unique Paving Materials	1,060.50
V & H Inc	360.31
W Labor, LLC	72.00
Ziegler Inc	3,590.54

Braidy Powers, Auditor-Treasurer, appeared before the Board to explain that Hovland Town Hall users have requested to have access to a phone line for the summer events which would include the access to telephone credit card service and for safety reasons. Motion was made by Gamble, seconded by Moe, and carried by unanimous vote to approve the set up charge and monthly phone service for the Hovland Town Hall for the summer months at a total cost of approximately \$245.00.

Powers presented the 1st Quarter 2016 General Fund Budget Report. Motion was made by Gamble, seconded by Sivertson, and carried by unanimous vote to approve the 1st Quarter 2016 General Fund Budget Report.

Molly Hicken, County Attorney, appeared before the Board. Hicken presented an agreement for the temporary employment of a watercraft inspector. Motion was made by Sivertson, seconded by Gamble, and carried by unanimous vote to approve in form the contract for temporary employment of a watercraft inspector which defines the relationship the County has with Watercraft inspectors, who will be temporary employees. Motion was amended and approved to designate authority to Board Chair Heidi Doo-Kirk to execute this agreement on behalf of the County for Watercraft Inspectors chosen by AIS Coordinator Amanda Weberg.

Commissioner Moe requested inviting the Forest Service to speak about the volunteer labor to clear trails and the Federal Government rules that require chain saw training for volunteers every two years. Moe will draft a letter or resolution to bring to the meeting with the Forest Service.

Bill Lane, Planning & Zoning Administrator, appeared before the Board. Lane presented a Conditional Use Permit for Elizabeth Perry to establish a home business on her Cardinal Lane property. Commissioner Sivertson moved the adoption of the following resolution and upon seconding by Commissioner Moe was adopted by unanimous yeas of all members present:

RESOLUTION # 2016-43

BE IT RESOLVED, that upon recommendation of the Cook County Planning Commission, and after public hearing duly held on May 3, 2016, the following Conditional Use Permit is granted, subject to the noted conditions:

Elizabeth Perry: Request for a Conditional Use Permit to establish a home business on property adjacent to Cardinal Road, in the FAR-2 zone district. Legal Description: The SW ¼ of the SE ¼ AND the N ½ of the SE ¼, Section 30, Township 61 North, Range 1 West. Parcel ID: 52-130-4100.

CONDITIONS

1. All zone district setback requirements shall be met for all components of the home business.
2. If necessary, parking areas shall be designated.
3. Business signs (if any) shall conform to Cook County Sign Ordinance requirements.
4. Land use permits shall be obtained for any structures meeting criteria identified in the Cook County Zoning Ordinance.

Commissioner Gamble presented the annual request for \$300.00 that is used for flags, markers and upkeep for the Memorial Day celebration by the Veterans Memorial Fund. Doo-Kirk requested Administrator Cadwell look into making the request into a line item in the County's 2017 budget so it would be granted automatically. Motion was made by Gamble, seconded by Moe, and carried by unanimous vote to approve supporting the request of \$300.00 for the Veterans Memorial Fund.

Rena Rogers, Information Systems Director, appeared before the Board. Rogers requested purchasing a digital radio test set and associated software for \$31,044.00 to tune the Allied Radio Matrix Emergency Response radios used by the Sheriff's Department, Highway Department, and Search and Rescue Squads throughout Cook County. Motion was made by Doo-Kirk, seconded by Gamble, and carried by unanimous vote to approve purchasing a digital radio test set and associated software, peripherals, and warranty for \$31,044.00 with any sales of outdated page system equipment to be used to help cover the cost.

Rogers next requested the Board approve a video service contract with Good Measure Media and end its contract with BorealTV on June 1, 2016. Rogers explained that while discussing with BorealTV about putting the County Board Meetings on the County's soon to be completed YouTube site the Administrator of Boreal Access indicated they were heading in a different direction. Motion was made by Sivertson, seconded by Moe, and carried by unanimous vote to approve a contract with Good Measure Media, LLC to provide video recording services for all regular and special County Board Meetings at a cost of \$50.00 per hour with a minimum monthly amount of \$600.00.

David Betts, County Highway Engineer, appeared before the Board. Betts presented a bid for 144,000 gallons of liquid calcium chloride. Motion was made by Gamble, seconded by Storlie, and carried to approve the bid by EnviroTech Services, Inc. at a price of \$135,648.10 subject to completed projects and approval by the County Attorney.

Betts then asked the Board to approve two Geotechnical Services Contracts. The first was to American Engineering Testing to perform Geotechnical borings and evaluations for the 2018 pavement rehabilitation project scheduled for County Road 18, South Shore Drive. The second contract was to Braun Intertec to perform the same service for the CSAH 12, Gunflint Trail, between the Trout Lake Road and the U.S. Forest Service Road 1310. Motion was made by Gamble, seconded by Storlie, and carried by unanimous vote to approve the contract to American Engineering Testing for the estimated professional services fee of \$14,050.00 and the contract to Braun Intertec for the estimated professional services fee of \$26,917.00 to perform Geotechnical borings and evaluations and to authorize the Highway Engineer to sign the proposal on behalf of Cook County.

Betty Schultz, Assessor/Land Commissioner, appeared before the Board. Schultz presented seven abatements and one tax court settlement to the Board. Schultz explained that many of the abatements were old and had occurred because of clerical errors. Motion was made by Gamble, seconded by Moe,

and carried by unanimous vote to approve the abatements of Robert & Virginia Padjjeske, Joan Bieber, Timothy Laidlaw, Matthew & Darcy Ziller, Robert & Edna Mattson, Charlotte Ekroot-Nelson, Carola Nelson, and Larry & Beth Yokom.

Schultz then requested approval for a new annual contract for cleaning and maintenance services for Leo and Clearwater Lakes Landings for \$80.00 a week as the current contract holder Gloria Hall Johnson was retiring from the position. Motion was made by Sivertson, seconded by Doo-Kirk, and carried by unanimous vote to approve the annual contract for cleaning and maintenance services for Leo and Clearwater Lakes Landings for \$80.00 a week.

Commissioner Moe reported that he would attend the WTIP interview on May 18, 2016.

Correspondence – Memos:

- A. Historical Society Board Minutes
- B. Cook County Tennis Association News

There being no further business, motion was made and carried that the meeting be adjourned at 11:40 a.m.

HEIDI DOO-KIRK, Chair
Cook County Board of Commissioners

ATTEST: **BRAIDY POWERS**
Auditor-Treasurer