

**MINUTES OF THE REGULAR MEETING OF THE COOK COUNTY BOARD OF
COMMISSIONERS**

Grand Marais, Minnesota

July 12, 2016

The Board met in regular session this 12th day of July, 2016, at the Courthouse in Grand Marais, Minnesota.

The meeting was called to order at 8:30 a.m. with the following members present: Commissioners Doo-Kirk, Gamble, Storlie, and Sivertson. Absent: Moe.

Also present were, County Administrator Jeff Cadwell, Auditor-Treasurer Braidy Powers, County Attorney Molly Hicken, and Office Support Specialist Bev Wolke.

County Board Chair Doo-Kirk led the Commissioners in reciting the Pledge of Allegiance.

Motion was made by Gamble, seconded by Storlie, and carried by unanimous vote to approve the agenda for the meeting as amended.

No citizens appeared for the Public Comment portion of the meeting. Doo-Kirk asked for a moment of silence for the recent violence happening around the world.

The Board considered the consent agenda consisting of numerous items that the Board may approve as a whole. County Board Chair Doo-Kirk asked if any Commissioner wanted to remove any items from the consent agenda.

- A. Claims
- B. Cook County Board Minutes for June 14 & 21, 2016
- C. Raffle Permit Resolution for Cook County Snowmobile Club
- D. MN Government Access Change Form-Attorney's Office
- E. Subordination Agreement for Gunflint Lodge Property
- F. Election Judges for the 2016 Primary and General Elections

Motion was made by Gamble, seconded by Sivertson, and approved to accept the consent agenda, including the adoption of the following resolutions:

RESOLUTION # 2016-51

BE IT RESOLVED, that the following claims totaling \$4,148,955.47 having been audited and found to be true and correct claims against Cook County, are approved and the Auditor-Treasurer is hereby authorized to draw warrants in payment of said claims:

	<u>Revenue Fund</u>
A E O A	63,317.00
Association Of MN Counties	2,352.00
Bayside Printing	118.00
BCA - CJDN	390.00
Bucks Electronics	30.17
Bucks Hardware Hank	225.71
Citi Lites	58.00
Cook County Home Center	205.63
Cook County News Herald Inc	2,367.54
D J Smith Trucking	4,000.00
D S C Communications	2,095.00
Dalco	155.46
Danielson/Candace	480.00
Doo-Kirk/Heidi	270.96
G & G Septic LLC	975.00
Galls Incorporated	80.34

Good Measure Media	4,488.85
Grand Marais Auto Parts	493.15
Grand Marais Motors Inc	189.27
Hicken/Molly	80.00
Isak Hansen True Value	187.50
Johnsons Foods	165.66
M C I S	2,278.50
Moe/Frank	343.44
My Brothers Place Auto Repair LLC	119.46
Nelson Machine Products LLC	924.00
Northern Wilds Media Inc	106.00
Pace Analytical Services Inc	40.10
Paper Direct	55.98
Powers/Braidy	238.80
R C M Headsets	90.00
RELX Inc DBA Lexis Nexis	426.42
Sawtooth IT LLC	1,372.50
Sea Change Printing & Marketing	2,712.13
Sivertson/Jan	653.04
Smiths Laundry	424.50
Sonju Two Harbors LLC	56.03
Stark Rainwater Harvesting	3,115.07
Storlie/Virginia	500.06
Streicher's	49.99
Tire And Auto Lodge	380.95
Watkins/Rowan	38.61
Wreck Less Towing	265.50
<u>Airport</u>	
Back Office Services LLC	90.00
G & G Septic LLC	650.00
K G M Contractors Inc	413,777.25
North Shore Waste	2,094.30
<u>YMCA Fund 17</u>	
Rude/Brad	300.00
<u>Fund 39</u>	
Mid-America Golf & Landscape Inc.	329,254.20
Superior National at Lutsen	8,645.79
<u>EARLY PAYABLES</u>	
Armbruster/Todd	2,035.00
Bridgeview Forestry	4,531.40
Campanaro/Patricia	2,112.26
Duluth Area Family YMCA	200.00
MN Life Ins Co	10.40
Northern Wilds Media Inc	822.00
Office of MN.IT Services	44.40
Petty Cash/Auditor Office	85.47
Pranis/Bob	1,359.07
Public Utilities Commission	1,816.13
Toshiba Business Solutions USA	149.28
Amazon.com	143.53
Optima Battery/Shoptron	267.18
Jacobsen/Dean	69.47
MN Counties Intergov't Trust	745.00
Petty Cash/Auditor Office	5.59

K G M Contractors Inc	234,185.63
Fourth Meridian Land Surveys	1,550.00
Hach Company	215.14
Swanson & Heeren P C	350.00
Tofte/Town Of	23,000.00
A T & T Mobility	731.10
Armbruster/Paul	750.00
Arrowhead Electric Cooperative	1,327.74
Centurylink	128.57
Visa Correction	5,797.26
Government Forms and Supplies	24.00
Hicken/Molly	91.92
Nesgoda Services LLP	3,010.00
Office of MN.IT Services	2,119.33
Pro Tainer Inc	18,549.00
Public Utilities Commission	3,896.52
Quill Corp	274.97
Shi International Corp	820.00
True North Broadband	79.98
Arrowhead Electric Cooperative	348.73
Centurylink	38.15
North Shore Oil Co	914.47
Northland Constructors Of Duluth LLC	119,486.96
Office of MN.IT Services	159.17
Public Utilities Commission	1,114.09
Schroeder/Town Of	1,969.43
Tofte/Town Of	885.57
Verizon Wireless	250.34
Arrowhead Electric Cooperative	1,001.01
Office of MN.IT Services	59.59
Cook County Events & Visitors Bureau	-11,085.00
Cook County Events & Visitors Bureau	20,475.60
Ely Area Joint Powers Lodging Tax Brd	4,107.34
Grand Marais/City Of	6,660.84
Schroeder/Town Of	498.06
Silver Bay Area Tourism Assn	1,572.60
Tofte/Town Of	9,672.69
MN Comm Of Mmb - Treas Div	565.00
Adams/Mark	8,213.58
All Over Media LLC	1,100.00
Armbruster/Paul	810.00
Armbruster/Todd	1,993.75
Arrowhead Electric Cooperative	498.89
Arrowhead Library Systems	28,780.00
Birch Grove Charter School	9,000.00
Birch Grove Foundation	15,000.00
Brooks Sr/Robert	203.17
Centurylink-Seattle	632.50
Cook County Community Education	15,000.00
Cook County Council On Aging	36,500.00
Cook County Higher Education	15,000.00
Cook County Historical Society	50,000.00
Grand Marais Public Library	116,784.00
HealthPartners	2,546.72

Holiday	136.68
Igoe/Peter	450.00
Maruska/Tyler	144.99
MN Secretary Of State	120.00
Nesgoda Services LLP	8,189.00
North Shore Title	230,300.00
Northeast Service Cooperative	129,138.50
Powers/James	105.41
Quill Corp	479.90
Schroeder Area Historical Society	15,000.00
Strand/Pat	313.48
True North Broadband	69.99
Weberg/Amanda	491.40
Wimactel Inc	60.00
Cook County News Herald Inc	58.00
Edwards Oil	14,284.10
Speedee Delivery Service Inc.	148.10
Minnesota Revenue	4,925.81
Correction/First Int Bank & Trust/Visa Fees	2,635.78
Ruttger's Bay Lodge - Brainerd	165.30
MN Association of Assessors	392.78
Calendar Wiz	200.00
Asknet Cyberlink Shop	11.00
Days Inn - Baxter	88.49
Joyne's Dept Store	94.25
Cook Co Whole Foods	40.00
Credit Grandview Lodge	50.00
Hilton - MPLS	-114.03
Skillpath National	130.00
Cragun's Lodge - Brainerd	179.00
Act MN Office of Justice	249.73
Ennis Incorporated	150.00
Myrtle Beach Airport	31.47
Delta Air	35.64
La Quinta - Duluth	50.00
Hilton - Myrtle Beach	135.30
Holiday Inn - St Paul	723.48
Mystic Lake	371.55
Clark - Hibbing	180.00
Super America - Vad Hghts	22.00
Holiday - Beaver Bay	31.07
Holiday - Shakopee	32.64
Home Depot	44.98
Smart Sign	463.82
Wal-Mart	92.35
National 4-H Council	72.00
Amazon Mktplace	248.48
Credit Amazon Prime	18.11
Acme United Corp	-99.00
Dan's Feed Bin	950.60
US Safety Supply Co	2,349.00
Envirosafety Products	549.36
Holiday	620.88
	47.76

Johnson's Foods	89.37
Supply House	259.95
L&S Electric	175.22
Amazon.com	524.46
A And D Media	5,600.00
Armbruster/Paul	735.00
I C M A Membership Renewals	760.00
Igoe/Peter	450.00
Jackson's Motor Vehicle Licensing Inc	1,240.93
MN City/County Mgmt Assoc	110.40
Nesgoda Services LLP	5,600.00
Nosker Plumbing	3,200.00
Office of MN.IT Services	976.95
Powers/James	105.51
Como Oil Co	3,333.78
Edwards Oil	14,565.75
Steve's Sports & Auto	77.10
Mid-America Golf & Landscape Inc.	152,658.00
Pace Analytical Services Inc	1,540.00
Pie Place/The	350.59
Armbruster/Paul	705.00
Association Of MN Counties	100.00
Campanaro/Patricia	520.00
Clark/Biz	272.16
Como Oil Co	576.24
Edwin E Thoreson Inc	705.00
Government Forms and Supplies	1,612.17
Igoe/Peter	480.00
Mc Millan Tree Service	2,840.00
MN & Iowa Conservation CORPS	10,827.00
MN Life Ins Co	27.90
Nelson/Tim	142.02
Nelson/Tim	54.54
North Superior Ski & Run Club	4,500.00
Office of MN.IT Services	2,442.08
Reserve Account	4,000.00
Rock Snow & Fire	66,640.00
Seaton/David	200.88
Sundew Technical Services LLC	971.92
Toshiba Business Solutions USA	817.02
Weberg/Amanda	4,933.74
Cooper/Neal	18.75
Jackson's Motor Vehicle Licensing Inc	1,564.75
Office of MN.IT Services	182.81
Mikes Holiday Grand Marais	1,000.00
Toshiba Business Solutions USA	82.00
Office of MN.IT Services	89.03
Roy Aero Service	5,000.00
Golfscapes Inc.	9,555.81
Barnhart/David	2,084.00
Schroeder/Town Of	5,446.81
Lutsen/Town Of	1,531.92
Tofte/Town Of	11,347.52
Cabela's	691.93

Amazon.com	110.26
Dan's Feed Bin	650.00
Nelson/Tim	54.54
Nesgoda Services LLP	6,644.00
Petty Cash/Aluminum Redemption	373.40
U S Department Of State	90.00
I S D 166	291,743.31

Property Tax Refunds

Bethke/Christopher & Debra	9.48
Bullard & Deighton Muller/Dorothy	1,740.00
Devil Track Rentals LLC	36.00
Gustafson/Jonathan	462.00
Hansen/Jean	8.00
Laidlaw/Timothy	32.00
Lake Superior-Pop River Water Dist	27.00
Lindquist/Michael	328.00
Lykken/Jessie Et Al	17.76
Mithuen/Joseph	251.00
Monson/David	16.00
Motschenbacher SD-JR Trustees	439.00
Nelson & Betsy Bohnenblust/Scott	20.00
Norris ET AL/James	85.28
Olson/Trent	30.74
Papa Family Limited Partnership	30.00
Ryther/Jeffery & Sandra	60.00
Scheller/Ohmann	116.00
Skinner/Charles	1,511.00
Spencer & Stephanie Sommer/Stephen	1,776.00

Sales & Use Tax

MN Comm Of Revenue	121.00
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Tax Distributions

A R D C	16,045.65
Cook Co Grand Marais Joint EDA	120,539.09
Cook County North Shore Hospital	434,540.02
Tofte Schroeder Sanitary District	14.73
Grand Marais/City Of	484,489.30
Lutsen/Town Of	95,256.76
Schroeder/Town Of	20,140.99
Tofte/Town Of	83,150.56
I S D	46,605.73
Colvill Fire Dept	21,935.84
Grand Marais/City Of	27,661.77
Gunflint Trail VFD	45,090.09
Hovland Fire Dept	45,299.28
Maple Hill Fire Dept	27,646.28

RESOLUTION # 2016-52

BE IT HEREBY RESOLVED, that the Cook County Board of Commissioners hereby approves a permit for a Lawful Gambling Activity for Cook County Ridge Riders to conduct a raffle on Sunday, March 5th 2017, at The Trout Derby at Gunflint Lake on the Gunflint Trail.

Molly Hicken, County Attorney, appeared before the Board. Hicken stated that K. Johnson is requesting to use test panels as part of a discovery process in the claims against K. Johnson for alleged defective construction of the hockey rink slab located at the Community Center. Hicken asked the Board to make a motion to approve or decline the proposal. Motion was made by Commissioner Gamble, seconded by Commissioner Storlie, and carried by unanimous vote to approve the access agreement by K. Johnson.

Hicken, along with Nancy S. Larson, USDA Forest Service, Superior National Forest, Gunflint District Ranger, updated the Board on the Amendment to Land Exchange Agreement and requested to revise Schedule B which is an attachment to the original Land Exchange Agreement the County executed in November 2015. Motion was made by Sivertson, seconded by Doo-Kirk, and carried by unanimous vote to authorize execution of amendment to the Land Exchange Agreement which revises an attachment to the Exchange Agreement called Schedule B.

Pat Eliassen, Cook County Sheriff, appeared before the Board to report on the new Sheriff's office staffing after the resignation of Lead Dispatcher/Assistant TAC Amity Goettl. Eliassen explained that there was internal shifting in positions that need to be approved. Motion was made by Sivertson, seconded by Storlie, and carried by unanimous vote to approve the hiring of Lindsay Mielke as the new Lead Dispatcher/Public Safety Systems Specialist at a C 41-2 Step 3; approve the change in status for Heather Wicklander Dispatcher/Jailer from 28 hours to 40 hours; and approve the posting to fill the now vacant 28 hour position of Dispatcher/Jailer.

Jeff Cadwell, County Administrator, appeared before the Board. Cadwell requested the hiring of Josh Beck as the new Public Health/Human Services Director. Motion was made by Gamble, seconded by Storlie, and carried by unanimous vote to approve the hiring of Josh Beck as the new Public Health/Human Services Director at a D63-2 Step 2 with the conditions included in the job offer made by the Search Committee on July 1, 2016.

Cadwell updated the Board on the Schoolhouse Road Right of Way acquisition purchase agreement with Steve Carlson who lives on the School House Road. Under the agreement the County will purchase the triangle between the old Schoolhouse Road and the current School House Road. The Highway Department will then be able to return the old Schoolhouse Road to right of way and work with property owners to create driveway access to the current road. Motion was made by Gamble, seconded by Storlie, and carried by unanimous vote to approve delegating authority to Administrator Cadwell to execute all agreements and documentation related to the closing of the purchase of property on School House Road, Grand Marais, MN 55604; including but not limited to Affidavit Regarding Purchaser, Settlement Statement, and Closing Acknowledgment.

Cadwell updated the Board on the County Assessor search. The Assessor job description does not include Land Commissioner duties. Cadwell stated that he will be creating a committee to review and screen applicants, interview qualified candidates and make a final recommendation to the Board for hiring.

Cadwell requested authorization to allow temporary out of class appointments in the Assessor Office, until a new Assessor is appointed. Motion was made by Storlie, seconded by Gamble, and carried by unanimous vote to approve the temporary out of class appointments in the Assessor Office for; Todd Smith from C43-2 Step 7 to D63-2 Step 1; and Lisa Kerr from B32-2 Step 3 to C42-2 Step 1.

Brian Silence, Maintenance Director, appeared before the Board. Silence informed the Board that after doing an inspection, it was discovered that the windows frames in the new part of the Court House building and the Law Enforcement Center are rotten beyond repair, and that the old section of the Court House Building roof is 30 years old and starting to fail. Motion was made by Gamble, seconded by Sivertson, and carried by unanimous vote to approve the soliciting of bids and searching for potential funding opportunities.

Correspondence – Memos:

- A. Cook County Historical Society Meeting Materials.
- B. Arrowhead Transit Employee of the Month, Robin Derscheid.

Commissioner Doo-Kirk reported that she would attend the WTIP interview on July 13, 2016.

There being no further business, motion was made and carried that the meeting be adjourned at 9:35 a.m.

HEIDI DOO-KIRK, Chair
Cook County Board of Commissioners

ATTEST: **BRAIDY POWERS**
Auditor-Treasurer