

D. WTIP interview on 7/13/2016: Commissioner Moe

10:15 a.m. 9.

Correspondence – Memos:

- A. Cook County Historical Society meeting materials. Information.
- B. Arrowhead Transit Employee of the Month, Robin Derscheid. Information.

A D J O U R N

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NOTE: There may be a quorum of Commissioners on July 13, 2016 at 11:30 – 2:00 p.m. in Grand Portage for the Active Living Policy Group.

| July Anniversaries | | |
|---------------------------|----|-----------------------|
| Schrupp, Christopher | 3 | LEC |
| Everson, Mitchell | 6 | P&Z |
| Powers, Braidy | 25 | Auditor |
| Hicken, Molly | 9 | Attorney |
| Cooper, Neal | 9 | R&B |
| Wiinanen, James | 9 | EMG Mgmt |
| Berglund, Julie | 22 | Administrators Office |

**MINUTES OF THE REGULAR MEETING OF THE COOK COUNTY BOARD OF
COMMISSIONERS**

Grand Marais, Minnesota
June 14, 2016

The Board met in regular session this 14th day of June, 2016, at the Courthouse in Grand Marais, Minnesota.

The meeting was called to order at 8:30 a.m. with the following members present: Commissioners Doo-Kirk, Gamble, Storlie, Sivertson, and Moe. Absent: None.

Also present were, County Administrator Jeff Cadwell, Auditor-Treasurer Braidy Powers, County Attorney Molly Hicken, and Office Support Specialist Bev Wolke.

County Board Chair Doo-Kirk led the Commissioners in reciting the Pledge of Allegiance.

Motion was made by Gamble, seconded by Storlie, and carried by unanimous vote to approve the agenda for the meeting as amended.

Myron Bursheim, Candidate for District 2 Commissioner, appeared for the Public Comment portion of the meeting to commend the IT Department and Cadwell for the wonderful new County Website. Bev Green also stated she loved the new website and then went on to state that three Arrowhead Transit buses would be using the upper Court House Parking lot during Fisherman's Picnic.

The Board considered the consent agenda consisting of numerous items that the Board may approve as a whole. County Board Chair Doo-Kirk asked if any Commissioner wanted to remove any items from the consent agenda. Commissioner Gamble requested pulling item #D for further discussion.

- A. Claims
- B. Approve Minutes of April 26, 2016
- C. Approve Minutes of May 24, 2016
- E. Fishermen's Picnic Parking

Motion was made by Moe, seconded by Sivertson and approved to accept the remaining consent agenda items as amended, including the adoption of the following resolution:

RESOLUTION # 2016-46

BE IT RESOLVED, that the following claims totaling \$1,335,968.18 having been audited and found to be true and correct claims against Cook County, are approved and the Auditor-Treasurer is hereby authorized to draw warrants in payment of said claims:

Revenue Fund

| | |
|--------------------------------|-----------|
| A-1 Disposal | 57.13 |
| AmeriPride Services | 42.44 |
| ANCOM Communications | 899.00 |
| Anderson/James | 202.98 |
| Apex Software | 760.00 |
| Arrowhead Regional Corrections | 24,007.67 |
| Baumann/Jonathan | 60.00 |
| Benny's Collision Center | 120.00 |
| Blackburn/Karen | 15.09 |
| Blue Water Cafe LLC | 1,569.19 |
| Bucks Electronics | 40.95 |
| Bucks Hardware Hank | 742.93 |
| C D W Government | 211.20 |
| Citi Lites | 12.00 |
| Cook County Home Center | 83.98 |
| Cook County News Herald Inc | 160.00 |

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| D S C Communications | 91.00 |
| Dalco | 1,313.07 |
| Dell Marketing L P | 3,604.52 |
| Duluth Lawn & Sport Inc | 4,479.00 |
| EDMO Distributors | 31,369.69 |
| Ege/Duane | 4,869.64 |
| Eliassen/Donn Erik | 110.00 |
| Emergency Automotive Technology Inc | 751.09 |
| Essentia Health | 114.94 |
| Forklifts Of Minnesota Inc | 281.36 |
| G & G Septic LLC | 480.00 |
| Galls Incorporated | 53.56 |
| Gamble/Garry | 481.56 |
| Gopher State One Call | 5.40 |
| Grand Marais Auto Parts | 186.13 |
| Greenwood/Hal | 150.00 |
| Harrison/Scott | 106.00 |
| Hearing Equipment & Repair | 50.00 |
| Hibbing Community College | 90.00 |
| Isak Hansen True Value | 120.00 |
| Lake County Sheriff | 8,600.00 |
| Luick/Aimee D | 333.39 |
| M R Sign Co Inc | 105.15 |
| Mille Lacs County Jail | 1,575.15 |
| Minnesota Alliance On Crime | 100.00 |
| MN BCA | 1,095.00 |
| MN D N R | 500.00 |
| MN State Auditor | 1,369.00 |
| Moe/Frank | 371.52 |
| Murray/Thomas | 131.10 |
| My Brothers Place Auto Repair LLC | 105.06 |
| Nelson Machine Products LLC | 876.00 |
| Nordic Electric Of Gm Inc | 742.25 |
| North Coast Towing | 213.00 |
| North Shore Health | 159.60 |
| North Shore Superior Pest Management | 225.00 |
| North Shore Waste | 2,152.30 |
| Northern Wilds Media Inc | 106.00 |
| Northstar Cabling & Communications | 602.00 |
| Pace Analytical Services Inc | 120.30 |
| Page Freezer Software Inc | 3,788.00 |
| Pierce/Elizabeth | 24.00 |
| Rupp Anderson Squires & Waldspurger | 52.50 |
| Sawtooth IT LLC | 1,050.00 |
| Sawtooth Mountain Clinic | 501.00 |
| Sivertson/Jan | 78.18 |
| St Louis County Court Admin | 200.00 |
| Steve's Sports & Auto | 591.15 |
| Storlie/Virginia | 329.40 |
| Streicher's | 1,187.50 |
| Superamerica | 71.38 |
| Swanson & Heeren P C | 100.00 |
| Tessco Incorporated | 571.14 |
| Tire And Auto Lodge | 1,090.18 |

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| Ultramax | 780.00 |
| Watkins/Rowan | 179.21 |
| Weitz/Timothy | 75.00 |
| Wiinanen/James | 422.90 |
| Zee Medical Service | 147.80 |
| <u>Building Fund 12</u> | |
| E S C Systems | 863.54 |
| <u>Airport</u> | |
| Back Office Services LLC | 90.00 |
| Boreal Access | 14.95 |
| Cook County News Herald Inc | 332.50 |
| North Shore Waste | 140.40 |
| <u>Fund 17</u> | |
| Aqua Logic Inc | 696.88 |
| Grand Marais Auto Parts | 238.86 |
| Johnson/Ian | 480.00 |
| Northstar Cabling & Communications | 1,820.05 |
| <u>Soil & Water</u> | |
| Bucks Hardware Hank | 33.40 |
| <u>Taxes & Penalties</u> | |
| St Louis County Auditor | 374,249.99 |
| <u>EARLY PAYABLES</u> | |
| HealthPartners | 5,093.44 |
| MN Life Ins Co | 10.40 |
| Northeast Service Cooperative | 131,075.50 |
| Armbruster/Todd | 1,540.00 |
| Banadad Trail Association | 2,417.50 |
| Brooks Sr/Robert | 134.62 |
| M A C P Z A | 80.00 |
| Mfip-Dwp Conference - Deed | 18,419.00 |
| MN Sea Grant | 179.55 |
| Nesgoda Services LLP | 2,730.00 |
| Norpine Trail Assn | 6,405.00 |
| Northern Wilds Media Inc | 658.00 |
| Office of MN.IT Services | 2,704.27 |
| Petty Cash/Auditor Office | 57.08 |
| Public Utilities Commission | 3,074.09 |
| True North Broadband | 79.98 |
| Betts/David | 122.00 |
| Office of MN.IT Services | 166.31 |
| Public Utilities Commission | 958.34 |
| AmericInn - Mounds View | 81.35 |
| Amazon.com | 989.01 |
| Tri-State Business Systems Inc | 53.96 |
| Dept of Transportation-Federal Aviation | 9,148.86 |
| Office of MN.IT Services | 101.53 |
| Northern Wilds Media Inc | 312.00 |
| MN Comm Of Mmb - Treas Div | 333.00 |
| Arrowhead Electric Cooperative | 2,105.18 |
| Centurylink | 128.57 |
| Como Oil Co | 1,225.77 |
| Comuzzi | 10.00 |
| Cummins Nursery | 479.87 |
| Gopher State One Call | 4.35 |

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| Heiskari/John | 90.47 |
| Lutsen Mountains Corporation | 400.00 |
| North Shore Waste | 2,094.30 |
| Office of MN.IT Services | 300.00 |
| Public Utilities Commission | 3,392.51 |
| Quill Corp | 34.98 |
| Strand/Pat | 335.88 |
| Sturm/Rick | 199.74 |
| True North Broadband | 69.99 |
| Country Inn - Walker | 98.24 |
| Grandview Lodge - Brainerd | 228.06 |
| Varidesk | 375.00 |
| Interstate Battery | 1,020.60 |
| Home Depot | 492.80 |
| Travelocity | 44.00 |
| Delta Air | 619.20 |
| Northern Tool | 162.43 |
| LQ - Bloomington | 85.71 |
| Sawmill Inn | 81.31 |
| Propet Distributors | 91.35 |
| Homewood Suites - Rochester | 982.79 |
| AASHTO | 442.00 |
| First Aid Products | 954.91 |
| Acme United | 118.86 |
| Wimactel Inc | 60.00 |
| Ansello/Daniel | 125.00 |
| Centurylink | 34.25 |
| Verizon Wireless | 250.34 |
| Cook County Events & Visitors Bureau | -11,085.00 |
| Cook County Events & Visitors Bureau | 63,668.22 |
| Ely Area Joint Powers Lodging Tax Brd | 4,941.09 |
| Grand Marais/City Of | 10,926.65 |
| Schroeder/Town Of | 1,100.85 |
| Silver Bay Area Tourism Assn | 1,968.03 |
| Tofte/Town Of | 14,316.52 |
| A T & T | 728.93 |
| Todd Armbruster | 2,131.25 |
| Centurylink - Seattle | 632.50 |
| Newood Gilk | 274.29 |
| HealthPartners | 2,546.72 |
| Holiday | 128.18 |
| Hovland Fire Dept | 60,000.00 |
| Tim Nelson | 120.96 |
| North Shore Fed Credit Union | 23.00 |
| Northeast Service Cooperative | 130,522.50 |
| Toshiba Business Solutions | 766.35 |
| Verizon Wireless | 31.31 |
| Hampton Inn - Hibbing | 128.87 |
| Country Inn - Alexandria | 95.34 |
| Expressway of Grand Rapids | 81.04 |
| Hotels.com | 163.75 |
| Sheriff's Org | 610.00 |
| EFT Plus | 20.00 |
| New Egg Business | 203.88 |

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| Streicher's | -339.80 |
| Container Store | 194.11 |
| Country Inn - Brooklyn Center | 241.27 |
| Country Inn - Hermantown | 236.26 |
| Office Supply.com | 46.74 |
| Chief Supply | 150.94 |
| Galls | 21.14 |
| CopQuest | 8.45 |
| Holiday Inn - St Paul | 371.55 |
| MN Sheriffs Assn | 60.00 |
| Country Inn - Baxter | 296.07 |
| St. Paul Stamps | 46.17 |
| Arrowhead Electric Cooperative | 429.68 |
| Centurylink - Seattle | 33.16 |
| Como Oil | 170.00 |
| Edwards Oil | 14,260.74 |
| North Shore Oil | 5,084.68 |
| Kelsee Stevens | 125.00 |
| Arrowhead Electric Cooperative | 1,665.58 |
| Golfscapes | 3,007.52 |
| Jason Hill Excavating | 4,282.00 |
| Bridgeview Forestry | 2,040.00 |
| Brooks St/Robert | 139.10 |
| Edwin E Thoreson Inc | 110.00 |
| Election Systems & Software Inc | 2,210.00 |
| Germain/Donald | 150.00 |
| Heiskari/John | 89.64 |
| Holiday | 66.36 |
| Nelson/Tim | 284.32 |
| Nesgoda Services LLP | 2,821.00 |
| Petty Cash/Aluminum Redemption | 356.00 |
| Quill Corp | 422.72 |
| Rabold/Frank | 186.43 |
| Terra Firma | 13,068.31 |
| All Tec Stores | 177.00 |
| Natl 4H Council | 224.57 |
| Forestry Suppliers | 189.20 |
| Amazon Prime | 99.00 |
| W T I P Radio | 280.00 |
| Weberg/Amanda | 6,062.27 |
| Quill Corp | 50.16 |
| Roy Aero Service | 5,000.00 |
| I S D 166 | 291,743.31 |
| Dakota County Civil Division | 70.00 |
| Jackson's Motor Vehicle Licensing Inc | 16.00 |
| Nelson/Tim | 317.80 |
| Nesgoda Services LLP | 2,577.00 |
| Ramsey County - Dept of Public Health | 9.00 |
| MN Comm Of Revenue | 336.00 |

Commissioner Gamble requested clarification on Item #D, the Sawtooth Clinic Contract, which grants Sawtooth Mountain Clinic \$4,000.00 for reimbursement of pre-engineering and Safe Routes to School application assistance. Motion was made by Gamble, seconded by Moe, and carried by unanimous vote to approve the Sawtooth Clinic Contract.

Rena Rogers, Information Systems Director, appeared before the Board. Rogers informed the Board that on June 10, the IT Department officially launched the new Cook County website that improves service and information dissemination to the Counties constituents and in doing so improves the relationship between County government and those we serve. Rogers stated that, 'It takes a village to create something like this. When we have any projects in IT we also have to keep our infrastructure (requests and incidents) under control. That means when an individual is working on a major project someone else is doing that person's job in addition to their own.

Tim Nelson, Planning Director/Solid Waste Officer, appeared before the Board. Nelson explained that in the last couple of months the two oldest Recycling Center semi trailers have cracked frames and are no longer road worthy. Nelson requested replacing the trailers at no more than \$10,000.00 each with funds from the Future Landfill Development Fund. Motion was made by Sivertson, seconded by Gamble, to approve the acquisition of two semi trailers as replacements for old broken recycling trailers at a cost of no more than \$10,000.00 each. The cost of which will be taken from the Future Landfill Development Fund budget number 396. Gamble requested amending the motion to state: At a cost of no more than \$20,000.00 for both trailers. Amendment carried by unanimous vote.

Nelson then presented an updated draft of the Cook County Sign Ordinance from the Sign Ordinance Committee. Nelson said the intent of the ordinance is to regulate signs of a commercial nature that are intended to be viewed from any vehicular or pedestrian right-of-way and to establish minimum requirements and for the regulation of the type, placement, use, display, scale and maintenance of signs. Nelson asked the board to authorize a public hearing. Motion was made by Moe, to not accept the drafted ordinance and send it back to the Sign Ordinance Committee, to make the ordinance less restrictive. Motion failed for lack of a second. Motion was made by Gamble, seconded by Doo-Kirk, and carried with the following vote to accept the recommendation of the Sign Ordinance Committee to proceed to the Public Hearing phase with the final draft of the proposed Cook County Sign Ordinance update, which would be held on Wednesday, July 13, 2016 at 5 p.m.. Ayes: Gamble, Storlie, Doo-Kirk and Sivertson. Nays: Moe.

Pat Eliassen, Cook County Sheriff, appeared before the Board. Eliassen informed the Board that the Sheriff's Office receives Stonegarden Grants from the Department of Homeland Security for extra patrols and equipment to assist the Border Patrol effort along the northern border. The funds are used for deputy overtime and patrol related equipment. This year \$39,000.00 of the funds would be used for new squad car cameras. Motion was made by Moe, seconded by Gamble, and carried to approve the accepting the 2015 Stonegarden Grant, for \$80,673.00.

Betty Schultz, Assessor/Land Commissioner, appeared before the Board. Schultz presented two abatements and one tax court settlement to the Board. Schultz explained that the abatements were old and had occurred because of clerical errors. Motion was made by Moe, seconded by Gamble, and carried by unanimous vote to approve the abatements of Matthew & Darcy Ziller, Marcia Hovland, and George B. Peet Jr. & Darcy G. Peet.

Mark Privratsky, Field & Constituent Service Representative for Congressman Nolan, appeared before the Board. Privratsky stated he was meeting with the Commissioners today to update them on items Congressman Nolan has been working on in the Legislature and to announce that U.S. Congressman Rick Nolan has announced that Grand Marais will be the site of one of the "Congress Comes to You" meetings his staff will operate this summer.

Barb Ackerson, AEOA - SCDP Housing Program, appeared before the Board regarding the 2016 Small Cities Development Program Grant that the County is the Fiscal Agent for. Ackerson stated that the County was awarded \$287,000.00 of which \$226,800.00 will be used for eight owner occupied rehab projects in Lutsen, and the remaining \$60,200.00 will be used to administer the grant. Motion was made by Moe, seconded by Storlie, and carried to approve the 2016 Small Cities Development Program, Lutsen Owner Occupied Housing Rehabilitation Project, and signing by the Board Chair.

Linda Jurek Kratt, Executive Director Cook County Visitors Bureau, and Katie Krentz, Events Promotions, appeared before the Board. . Kratt reviewed the 1% Lodging Tax portion of the CCVB budget which is used to promote various events in the area.

Braidy Powers, Auditor-Treasurer, appeared before the Board to present a Revolving Loan Fund Application for Hedstrom Lumber Company. Powers explained that Hedstrom Lumber has a current

revolving loan balance of \$59,031.98, but are requesting to increase the balance by \$190,968.02 up to the maximum \$250,000.00 allowed under the County guidelines. The purpose of the loan is the rebuilding of the sawmill and upgrade and modernizing of equipment to stay viable in the lumber market. Motion was made by Sivertson, seconded by Doo-Kirk, and carried by unanimous vote to approve a Revolving Loan Fund Application for Hedstrom Lumber Company for \$190,968.02 for ten years at the market interest rate with a second position on the business assets, and authorizing Auditor-Treasurer Powers and Chair Doo-Kirk, to sign the loan and security agreement and the promissory note.

Powers requested an increase to the hourly rate for election judges serving in polling places and for mail ballot precincts from \$10.00 an hour to \$12.00 an hour. Motion was made by Moe, seconded by Gamble, and carried by unanimous vote to approve increasing the hourly rate for election judges serving in polling places and for mail ballot precincts from \$10.00 an hour to \$12.00 an hour.

Powers presented the 2017 budget calendar, commitments and goals in which to set a preliminary levy directive for the Administrator and Auditor to work towards with County Departments. Motion was made by Gamble, seconded by Doo-Kirk, and carried by unanimous vote to approve the 2017 Budget Calendar.

Powers informed the Board that the Firewise Committee was requesting re-allocating the 2011 Secure Rural Schools Title III funding from the Chipping Program to Outreach for improvement to the Firewise web site and ongoing maintenance of the site. Powers also stated that Cook County received the 2015 Superior National Forest Title III funding. Motion was made by Sivertson, seconded by Moe, and carried by unanimous vote to approve the re-allocation of the \$12,000.00 of the 2011 Secure Rural Schools Title III funding from the Chipping Program to Outreach for improvement to the Firewise web site and ongoing maintenance of the site and, the allocation of the \$32,562.67 2015 Secure Rural Schools Title III funding as follows: \$10,000 for reimbursement of Emergency Services costs in Superior National Forest and \$22562.67 for costs of the Firewise Coordinator to help in the creation and sustaining of Firewise Communities in Cook County.

Jeff Cadwell, County Administrator, appeared before the Board. Cadwell requested following past practices in setting the 2016 wages/benefits for the non-represented Department Heads, FLSA exempt supervisors and confidential employees the same as was negotiated with the CCEA. The contract includes a .50 cent supplemental wage increase to defray medical coverage costs, which have gone to \$50.00 for a single and \$75.00 for a family, and a 2% cost of living adjustment. This will include a retroactive wage adjustment back to January 1, 2016. Cadwell stated there would be the exception of the Sheriff's Chief Deputy who would be following the negotiated rates of the LELS Group which includes a \$1.00 supplemental wage increase. Motion was made by Gamble, seconded by Doo-Kirk, and carried by unanimous vote to approve setting the 2016 wages/benefits for the non-represented groups the same as was negotiated with the CCEA with the exception of the Chief Deputy following the negotiated rates of the LELS Group.

Cadwell proposed a policy change for the exempt employee class regarding the percentage of PTO converted to an employee's termination of employment in good standing. Cadwell explained that the current rule is that 25% of the PTO bank would be converted to the employee HCSP and the balance paid out as earnings. The Proposed new rule for employees not eligible for pension would convert 25% of the PTO bank to the employee HCSP and the balance paid out as earnings. For the employee who is eligible for pension, 100% of the PTO bank would be converted to the employee HCSP. Motion was made by Moe, seconded by Gamble, and carried by unanimous vote to authorize Administrator Cadwell to present the proposed policy change for the exempt employee class regarding the percentage of PTO converted to an employee's termination of employment in good standing to the Minnesota State Retirement System.

Cadwell gave an update on the Classification/Compensation Study time frame for the study by Keystone Consulting, saying all internal job descriptions must be reviewed and back to the consultant by July 11 so that the firm can be on site during the week of July 19-22, 2016 to do interviews with approximately 70 staff members to meet the completion date of December 31, 2016.

Cadwell stated that interviews have been started for the Public Health and Human Services Director position with five applicants.

Cadwell informed the Board of the resignation of Lead Dispatcher/Assistant TAC Amity Goettl. Cadwell explained that there was internal interest in the position so there an internal posting of a Lead Dispatcher/Assistant TAC which would then open up a Dispatcher position. Motion was made by Gamble, seconded by Moe, and carried by unanimous vote to approve the resignation of Lead Dispatcher/Assistant TAC Amity Goettl with regrets. Approve the internal posting of a Lead Dispatcher/Assistant TAC at a C 4 Step 2 position, and to approve the posting of an anticipated Dispatcher position.

Cadwell informed the Board that Jim Wiinanen, Emergency Management Director, would be retiring as of September 30, 2016. Motion was made by Moe, seconded by Gamble, and carried by unanimous vote to approve the resignation of Jim Wiinanen, Emergency Management Director with regrets.

Correspondence – Memos:

- A. Present safety award- Administrator Cadwell presented to the Board a safety committee award plaque acknowledging the Safety Committee has accomplished.
- B. United States Board on Geographic Names
- C. US Bicycle Route 41
- D. Cook County Historical Society Meeting
- E. Gunflint Ranger District
- F. Soil and Water, One Watershed
- G. Grand Marais Planning Commission Notice

Moe informed the Board that Revolving Loan Fund holder Jeremy Keeble, of the Hungry Hippie Hostel, had the plumbing done to the business by an unlicensed plumber, which could result the possibility of closure until the certification is approved.

Moe invited all to celebrate the lives and mourn the deaths of the victims of the Orlando shooting, on Thursday June 16, 2016, 7:00 p.m. in Harbor Park.

Commissioner Sivertson reported that she would attend the WTIP interview on June 15, 2016.

There being no further business, motion was made and carried that the meeting be adjourned at 12:15 p.m.

HEIDI DOO-KIRK, Chair
Cook County Board of Commissioners

ATTEST: **BRAIDY POWERS**
Auditor-Treasurer

MINUTES OF THE REGULAR MEETING OF THE COOK COUNTY BOARD OF COMMISSIONERS

Grand Marais, Minnesota
June 21, 2016

The Board met in regular session this 21st day of June, 2016, at the Courthouse in Grand Marais, Minnesota.

County Board Chair Doo-Kirk led the Commissioners in reciting the Pledge of Allegiance at 10:45 am. Present: Commissioner Sivertson, Koo-Kirk, Gamble, Moe, and Storlie. Absent: Office Support Specialist Bev Wolke. Also present were Attorney Molly Hicken, Administrator Jeff Cadwell, and Auditor-Treasurer Powers.

Motion was made by Commissioner Moe to remove the Action from item 6.A., stating this was the first time this item was on the agenda. There was no second and the motion failed. Motion was made by Commissioner Sivertson and seconded by Commissioner Storlie to approve the agenda as amended with four ayes and Moe voting nay.

No citizens were present for the public comment portion of the meeting.

The Board considered the consent agenda consisting of numerous items that the Board may approve as a whole. County Board Chair Doo-Kirk asked if any Commissioner wanted to remove any items from the consent agenda.

Consent Agenda items: Action as a whole.

- A. Claims
- B. Cook County Board minutes for May 3 & 17, 2016
- C. Ad for Winter Stockpile, CP 10-04
- D. Firewise Contract for Camp Menogyn area
- E. Joint Powers Election Agreements

Motion was made by Sivertson, seconded by Storlie, and carried by unanimous vote to accept the above items, including the adopting of the following resolution:

RESOLUTION # 2016-47

BE IT RESOLVED, that the following claims totaling \$166,955.16 having been audited and found to be true and correct claims against Cook County, are approved and the Auditor-Treasurer is hereby authorized to draw warrants in payment of said claims:

| | <u>Revenue Fund</u> |
|-------------------------------|----------------------------|
| BCA - CJTE | 420.00 |
| Bucks Hardware Hank | 355.63 |
| Cavallin Funeral Home Inc | 800.00 |
| Central States Wire Prod Inc | 4,040.00 |
| Cook County Home Center | 271.58 |
| Cook County News Herald Inc | 1,086.14 |
| D J Smith Trucking | 5,364.71 |
| Government Forms and Supplies | 1,789.68 |
| Graybar Inc | 158.80 |
| Handt Fride PA | 5,021.30 |
| Johnson/Kathy | 31.71 |
| Lexisnexis | 598.59 |
| Luick/Aimee D | 333.39 |
| M R Sign Co Inc | 66.16 |
| Monson/Jeanne | 160.00 |
| Nelms/Dusty | 416.88 |
| Nordic Electric Of Gm Inc | 268.62 |
| Norpine Trail Assn | 15,000.00 |

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| Northern Wilds Media Inc | 88.75 |
| Strand/Pat | 30.24 |
| Streicher's | 79.94 |
| Superior Boulder Inc. | 997.97 |
| Taser International | 1,715.67 |
| Western Lake Superior Sanitary | 1,443.92 |
| Wiinanen/James | 142.11 |
| <u>Airport</u> | |
| Boreal Access | 14.95 |
| R S & H, Inc | 88,911.05 |
| <u>Soil & Water</u> | |
| Bucks Hardware Hank | 39.88 |
| Cook County News Herald Inc | 120.00 |
| <u>Autopsy Bills</u> | |
| Bugliosi/Marcy | 160.00 |
| Delich/Debra | 146.33 |
| Fairview University Medical Center | 668.00 |
| Lakeland Pathology P A | 810.81 |
| <u>Road & Bridge Bills</u> | |
| Cook County News Herald Inc | 83.13 |
| Acme Tools | 954.00 |
| Battery Stuff.Com | 431.49 |
| Betts/David | 132.96 |
| Bucks Hardware Hank | 104.94 |
| C C P Industries Inc | 195.20 |
| Cook County Home Center | 334.56 |
| D S C Communications | 2,053.23 |
| E R Perry Signs LLC | 320.00 |
| Erickson Engineering Co LLC | 2,665.00 |
| Fastenal Company | 294.36 |
| Finn/Kathryn Krotz | 315.00 |
| Forestry Suppliers Inc | 52.83 |
| Frontier Precision Inc | 45.87 |
| G & K Services | 99.96 |
| Grand Marais Auto Parts | 211.39 |
| Greg's Welding Repair & Mechanical Serv | 585.00 |
| Hibbing Community College | 2,182.00 |
| Highway Products, Inc. | 3,969.00 |
| Lawson Products Inc | 329.97 |
| Locators & Supplies | 110.10 |
| Midwest Division-PetroChoice | 999.21 |
| MN Dept Of Transportation | 253.30 |
| MN Pollution Control Agency | 841.24 |
| Northern Engine & Supply Inc | 162.20 |
| Nuss Truck & Equipment | 347.05 |
| Quill Corp | 142.15 |
| T H Auto Collision Repair Center | 2,655.57 |
| Titan Machinery and Rentals | 11,195.00 |
| Towmaster | 644.82 |
| V & H Inc | 671.44 |
| Wallner/Jim | 1,500.00 |
| Ziegler Inc | 520.38 |

State Representative Rob Ecklund appeared before the Board. Representative Ecklund gave an update on results of the 2016 Legislative Session and the outlook for a Special Session later in the summer and invited comments and questions from the commissioners. Representative Ecklund advised commissioners that the best way for a County Board to ensure action on local issues is to create a priority list from the full Board.

County Attorney Molly Hicken appeared before the Board with a proposed amendment to the YMCA/Cook County management agreement. The proposed agreement was negotiated between members of the YMCA Agreements Committee and the Duluth YMCA. Hicken explained that the amendment formalizes an arrangement whereby Cook County will hire a full-time janitor to perform custodial services and light maintenance and repairs at the CCYMCA, for which it will bill the YMCA \$40,000 per year. Motion was made by Commissioner Sivertson, seconded by Commissioner Moe, and carried to approve Amendment I to the CCYMCA Management Agreement as written. Commissioner Moe then made a motion, seconded by Commissioner Storlie, and carried, to approve advertising to fill the custodial position called for in the amendment.

Planning and Zoning Director Tim Nelson appeared before the Board with a request to adopt a resolution opting out of the requirements of recent legislation regarding the regulation of a specific type of dwelling unit specifically designed for the home health care of extended family members, known as "granny pods". Nelson explained that he has been working with the statewide planning director association to create the opt-out resolution and stated that this is the first time this item appeared on the County Board agenda. Motion was made by Commissioner Moe, seconded by Commissioner Sivertson and carried to table the request until June 28th.

Soil and Water Director Kerrie Berg appeared before the Board with a request to approve an easement as part of the process to alleviate an erosion control problem in the Rosebush Creek area. Commissioner Moe made a motion to table the request to June 28, 2016 to have additional time for consideration of the request, seconded by Commissioner Sivertson and carried. Berg then presented a request to restructure the SWCD staff given her resignation. Commissioner Moe made a motion to table the decision on staffing to June 28, 2016, seconded by Commissioner Gamble and carried.

County Administrator Cadwell suggested that the County Bylaws Committee discuss the policy issue of how new items are brought to the Board meeting agenda, with the goal of resolving the issue by the week of July 4th. The Board agreed with this suggestion by consensus.

Motion by Commissioner Gamble to close the regular session for discussion with the County Attorney on the K. Johnson law suit, seconded by Commissioner Sivertson and carried. Motion by Gamble to open the closed session, seconded by Commissioner Doo-Kirk and carried. Motion by Commissioner Gamble to close the closed session and open the regular session, seconded by Commissioner Doo-Kirk and carried.

County Attorney Molly Hicken stated that the discussion in the closed session regarded a proposal by K. Johnson and she asked the board to make a motion to approve or decline the proposal. Motion by Commissioner Moe to decline the proposal by K. Johnson, seconded by Commissioner Gamble and carried.

There being no further business, motion was made and carried that the meeting be adjourned at 12:06 pm.

HEIDI DOO-KIRK, Chair
Cook County Board of Commissioners

ATTEST: **BRAIDY POWERS**
Auditor-Treasurer

**Cook County
Request for Time**

e-mail form

3.0.

Before the Board of Commissioners

| | | | |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------------------------------------------------------------|
| 1. | a. Topic or Issue: (As should be listed on agenda) Raffle Permit Resolution | b. Requested Date: 07/12/16 | c. Amount of time with Board Consent Agenda <input checked="" type="checkbox"/> |
| 2. | a. Person requesting/presenting Braidy Powers | b. Phone: | c. Email: |
| 3. | a. Departments affected: | b. Department Head: | c. Dept been contacted? |
| 4. | a. Has the Board addressed this before? | b. If so, When? | c. What was the result? |
| 5. | Are there other individuals or departments that will be affected by this matter and if so, who? Have they been notified? | | |
| 6. | BOARD ACTION REQUESTED (detail what you seek from the board, including motion/vote): Approve by resolution a raffle permit by the Cook County Snowmobile Club for a raffle to be held at Gunflint Lake on March 5, 2017. | | |
| 7. | BACKGROUND AND JUSTIFICATION (please be clear and concise; this information will be communicated to the public; and please attach ANY relevant supporting documentation you wish the Board to consider). See attached memo, Resolution and Application for Permit, | | |
| 8. | How will this request affect the County Budget? NA | | |
| 9. | Have funds been budgeted/allocated for this request? | | |
| 10. | If funds have been budget or allocated, please give details (i.e., levy, grants, general fund, department budget, or some combination; fully budgeted or partially budgeted; etc.): | | |

COUNTY STAFF INFORMATION

| | |
|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Meeting Date Set: | Agenda Item Number: |
| Auditor-Treasurer Contacted: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> | County Attorney Contacted: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF COOK COUNTY, MINNESOTA

RESOLUTION #2016 -

ADOPTED

July 12, 2016

By Commissioner _____:

RESOLUTION # 2016 -

BE IT HEREBY RESOLVED, that the Cook County Board of Commissioners hereby approves a Permit Application for Lawful Gambling Activity from the Cook County Snowmobile Club to conduct a raffle and bingo at Gunflint Lake, in Grand Marais, MN on March 5, 2017.

Commissioner _____ seconded the motion for the adoption of the resolution and it was declared adopted upon the following vote:

Ayes:

Nays:

Absent:

STATE OF MINNESOTA)
County of Cook) ss.
Office of County Auditor,)

I, Braidy Powers, Auditor of the County of Cook, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the _____ day of _____, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Marais, Minnesota, this _____ day of _____, 2016.

County Auditor _____

By _____ Deputy

MEMO

TO: County Board of Commissioners
FROM: Braidy Powers, Auditor-Treasurer
DATE: July 12, 2016
RE: Raffle permit

Please approve **by resolution** a Permit Application for Lawful Gambling Activity for the Cook County Snowmobile Club, for a raffle to be held at Gunflint Lake on March 5, 2017. This being done during events of the Trout Derby.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Look County Ridge Riders Previous Gambling Permit Number: _____
 Minnesota Tax ID Number, if any: 1590943 Federal Employer ID Number (FEIN), if any: _____
 Mailing Address: P.O. Box 665
 City: Grand Marais State: MN Zip: 55604 County: Cook
 Name of Chief Executive Officer (CEO): Forrest G. Parson Pres.
 Daytime Phone: 218-346-2265 Email: Parson1@icloud.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Gunflint Lake
 Address (do not use P.O. box): Gunflint Lake Gunflint Trail
 City or Township: GRAND MARAIS Zip: 55604 County: Cook
 Date(s) of activity (for raffles, indicate the date of the drawing): Sun MARCH 5th

Check each type of gambling activity that your organization will conduct:
 Bingo* Paddlewheels* Pull-Tabs* Tipboards*
 Raffle (total value of raffle prizes awarded for the calendar year: \$ 9,800⁰⁰)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

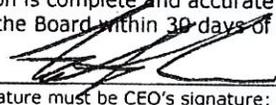
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 6/13/16

(Signature must be CEO's signature; designee may not sign)

Print Name: Forrest G. Parson

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- a copy of your proof of nonprofit status, and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

**Cook County
Request for Time
Before the Board of Commissioners**

e-mail form

J.D.

| | | | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------------------------------------------------------------|
| 1. | a. Topic or Issue: (As should be listed on agenda) MGA Access Change Form | b. Requested Date: 7/12/2016 | c. Amount of time with Board Consent Agenda <input checked="" type="checkbox"/> |
| 2. | a. Person requesting/presenting Molly Hicken | b. Phone: (218) 387-3670 | c. Email: molly.hicken@co.cook.mn.us |
| 3. | a. Departments affected: County Attorney's Office | b. Department Head: Me | c. Dept been contacted? N/A |
| 4. | a. Has the Board addressed this before? Yes | b. If so, When? Feb. 2015 | c. What was the result? Change access to add Leah Ekstrom |
| 5. | Are there other individuals or departments that will be affected by this matter and if so, who? Have they been notified? No | | |
| 6. | BOARD ACTION REQUESTED (detail what you seek from the board, including motion/vote): Authorize execution of 1) a Change Request Form to add Cathy Hahn as a User for Minnesota Government Access (MGA) Login Accounts; and 2) a Change Request Form to remove Carla Hill as a User for MGA Login Accounts. | | |
| 7. | BACKGROUND AND JUSTIFICATION (please be clear and concise; this information will be communicated to the public; and please attach ANY relevant supporting documentation you wish the Board to consider). MGA is access to court records for governmental agencies such as law enforcement and prosecutors' offices. | | |
| 8. | How will this request affect the County Budget? No affect. | | |
| 9. | Have funds been budgeted/allocated for this request? | | |
| 10. | If funds have been budget or allocated, please give details (i.e., levy, grants, general fund, department budget, or some combination; fully budgeted or partially budgeted; etc.): | | |

COUNTY STAFF INFORMATION

| | |
|--------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Meeting Date Set: | Agenda Item Number: |
| Auditor-Treasurer Contacted: | County Attorney Contacted: |
| YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/> |

User Acknowledgment Form

The Agency identified below that I work for has contracted with the Office of State Court Administration (the "Court") for the access and use of the Court's Records and Documents. Under that contract, the Agency is required to have employees, student attorneys and contractors sign the written acknowledgment below before they are permitted access.

I, Carthy L. Hahn, as an employee/student attorney/contractor of Cook County Attorney's Office ("the Agency"), state the following:

1. I have read and understand the requirements and restrictions in the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies between the Agency and the Court.
2. I understand that I am not to share my login and password information.
3. I shall access and use the Court Records and Court Documents provided for only "legitimate governmental business needs." I understand a "legitimate governmental business need" is limited to a requirement, duty or obligation for the efficient performance of governmental tasks or governmental responsibilities that is required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State or local court or agency or before any self-regulatory body.
4. I shall not access or use Court Records or Court Documents for personal or non-official use or any use that is not a legitimate governmental business need as defined in paragraph 3, above.
5. I will not share Court Records or Court Documents with third parties other than as needed to further legitimate governmental business needs as defined in paragraph 3, above.
6. I understand that the Court is not liable for any Court Records or Court Documents not available due to computer or network malfunction, mistake or user error. The Court makes no warranties as to the completeness or accuracy of the Court Records and Court Documents provided.
7. I agree to notify the Court when I no longer work for the Agency or no longer have a legitimate governmental business need for Court Records and Court Documents. I agree to stop accessing court records and documents when this occurs.
8. I understand that should I violate paragraphs 3., 4., or 5., it would result in the suspension or termination of my access to Court Records and Documents, and may result in the suspension or termination of the access to Court Records and Documents by the Agency, and other civil and criminal liability.

Date: 4/27/14

By: Carthy L. Hahn
Employee/Student Attorney/Contractor for Agency

Directions for completing the Configuration Assessment Tool (CAT) for a

Please enter your agency's name; select your agency's type, judicial district, and county from the respective dropdown lists; Enforcement, please enter the name of the city or municipality of support when the entry area appears after selecting your

Provide the e-mail address, first name, last name, and job title of all new users in your agency that will be accessing New MC the user used to register online. This e-mail address is the user's User name (login) in New MGA.

*** Please confirm that all new users have self-registered and requested access that matches the entries in this CAT.

Agency Name

Cook County Illinois

Agency Type

Cook County Sheriff's Office

Judicial District

6th District

County

Cook

E-Mail Address

cathy.hahn@co.cook.il.us

User First Name

Cathy

User Last Name

Hahn

Job Title

Atty. Office Administrator

Access to New MGA

and if your agency type is City Attorney or Law agency type. Complete the Agency Account Manager box.

3A: this information must match exactly the information

Request Type

Add Users

Agency Account Manager Information

| | |
|----------------|----------------------------|
| Name | Molly Herten |
| E-Mail Address | molly.herten@co.cook.il.us |
| Phone | 815.338.5670 |
| Date Submitted | Jul 22, 2016 |

For MIN Judicial Branch Use Only

| | |
|------------------------|--|
| Notes: | |
| Agency Role to Assign: | |

Directions for completing the Configuration Assessment Tool (CAT) for a

Please enter your agency's name; select your agency's type, judicial district, and county from the respective dropdown lists; Enforcement, please enter the name of the city or municipality of support when the entry area appears after selecting your

Provide the e-mail address, first name, last name, and job title of all users in your agency that should no longer be accessing information the user used to register online.

Agency Name

Cook County, Minnesota

Agency Type

Court/Affidavits Office

Judicial District

1st District

County

Cook

E-Mail Address

carla.hill@co.cook.mn.us

User First Name

Carla

User Last Name

Hill

Job Title

Crime Victim Witness Coordinator/

Access to New MGA

and if your agency type is City Attorney or Law agency type. Complete the Agency Account Manager box.

; New MGA; this information must match exactly the

Request Type

Remove User

Agency Account Manager Information

| | |
|----------------|-------------------------|
| Name | Molly Hocken |
| E-Mail Address | molly.hocken@ecocoo.com |
| Phone | (216) 273-9770 |
| Date Submitted | July 12, 2016 |

Paralegal

For MN Judicial Branch Use Only

Notes:

| | |
|------------------------|--|
| Agency Role to Assign: | |
|------------------------|--|

**Cook County
Request for Time**

e-mail form

3.E.

Before the Board of Commissioners

| | | | |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------------------------------------|
| 1. | a. Topic or Issue: (As should be listed on agenda) Subordination Agreement for Gunflint Lodge Property | b. Requested Date: 7/12/2016 | c. Amount of time with Board Consent Agenda <input checked="" type="checkbox"/> |
| 2. | a. Person requesting/presenting Molly Hicken | b. Phone: (218) 387-3670 | c. Email: molly.hicken@co.cook.mn.us |
| 3. | a. Departments affected: Auditor, Revolving Loan Fund Committee | b. Department Head: Braidy Powers | c. Dept been contacted? Yes |
| 4. | a. Has the Board addressed this before? Yes | b. If so, When? 5/24/2016 | c. What was the result? Approval of loan and designated Gamble authority to sign. |
| 5. | Are there other individuals or departments that will be affected by this matter and if so, who? Have they been notified? | | |
| 6. | BOARD ACTION REQUESTED (detail what you seek from the board, including motion/vote): Authorize execution of a subordination agreement in which Cook County surrenders its position on the mortgage to the Gunflint Lodge property to the U.S. Small Business Administration; delegate authority to Commissioner Garry Gamble to execute this agreement. | | |
| 7. | <p>BACKGROUND AND JUSTIFICATION (please be clear and concise; this information will be communicated to the public; and please attach ANY relevant supporting documentation you wish the Board to consider).</p> <p>On May 24, 2016, the Board of Commissioners approved a \$230,300 loan from the revolving loan fund to MJ Gunflint Properties, LLC, and MJ Resort Inc. (entities owned by John and Mindette Fredrikson) to fund the purchase of the Gunflint Lodge and Outfitters. As security for the loan, Cook County was promised 3rd position on the mortgage for the Gunflint property.</p> <p>Through the Loan Agreement, Cook County agreed to subordinate its position on the mortgage to the SBA to facilitate additional financing. This will temporarily drop Cook County's position on the mortgage to 4th. The SBA loan will be used to repay one of the creditors now listed first or second on the mortgage, however, which will return Cook County to its third position.</p> <p>If the SBA is not able to "fill in the blanks" on the attached subordination agreement by the time of the July 12 meeting, this item will be pulled from the consent agenda and addressed at a subsequent meeting of the Board of Commissioners.</p> | | |
| 8. | How will this request affect the County Budget? No affect. | | |
| 9. | Have funds been budgeted/allocated for this request? | | |
| 10. | If funds have been budget or allocated, please give details (i.e., levy, grants, general fund, department budget, or some combination; fully budgeted or partially budgeted; etc.): | | |

COUNTY STAFF INFORMATION

| | |
|--------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Meeting Date Set: | Agenda Item Number: |
| Auditor-Treasurer Contacted: | County Attorney Contacted: |
| YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |

MORTGAGE SUBORDINATION AGREEMENT

THIS MORTGAGE SUBORDINATION AGREEMENT (the "**Agreement**"), dated the _____ day of _____, 2016, by MINNESOTA BUSINESS FINANCE CORPORATION, a non-profit corporation under the laws of the State of Minnesota, whose address is 616 Roosevelt Road, Suite 200, St. Cloud, MN 56301, whose interest is to be assigned to the United States Small Business Administration, an agency of the United States of America, created under 15 U.S.C. § 631 ("**SBA**"), and Cook County, a municipal subdivision of the State of Minnesota, whose address is 411 West Second Street, Grand Marais, MN 55604 ("**Creditor**") and MJ Gunflint Properties, LLC, a limited liability company under the laws of the state of Minnesota, whose address is 143 South Gunflint Lake, Grand Marais, MN 55604 ("**Borrower**").

RECITALS

The parties declare and recite:

A. Minnesota Business Finance Corporation has made SBA Loan No. _____ ("**SBA Loan**") to the Borrower in the original amount of _____ Dollars (\$ _____), which indebtedness is evidenced by a Promissory Note dated the ___ day of _____, 2016. The SBA Loan is secured by a Mortgage dated the ___ day of _____, 2016, recorded the ___ day of _____, 2016 as Document No. _____, in the office of the _____ County Recorder, Minnesota, which was assigned to the SBA by Assignment dated the ___ day of _____, 20___, recorded the ___ day of _____, 20___, as Document No. _____, in the office of the Cook County Recorder, Minnesota ("**SBA Mortgage**").

B. The Borrower has requested the Creditor to make a loan to the Borrower in the original amount of Two Hundred and Thirty Thousand Three Hundred Dollars (\$230,300.00) ("**Creditor Loan**") secured by a Mortgage dated the 17 day of June, 2016, recorded the ___ day of _____, 2016, as Document No. _____ in the office of Cook County Recorder ("**Creditor Mortgage**").

C. The Borrower has requested the Creditor to subordinate the priority of the Creditor Mortgage to the SBA Mortgage.

D. The Creditor is willing to subordinate the Creditor Mortgage to the SBA Mortgage upon the terms and conditions contained in this Agreement provided it retains its lien priority in respect to all other legal or equitable interest in the property.

E. The Borrower hereby certifies that it is the fee owner of the property, which is more particularly described on Exhibit "A", attached hereto ("**Property**"), which is subject to the lien of the SBA Mortgage and the Creditor Mortgage.

NOW, THEREFORE, in consideration of the facts set forth in the above recitals which the parties agree are true and correct, which recitals are incorporated herein by this reference and in consideration of the mutual agreements and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree to be bound as follows:

1 Subordination. Regardless of any priority otherwise available to the Creditor Mortgage, the lien of the Creditor Mortgage upon the Property is hereby subordinated to the lien of the SBA Mortgage on the Property, including interest which shall accrue on the principal balance.

2. Future Advances and Default Charges. SBA may make disbursements which become necessary to protect its security interest and which are recoverable from Borrower under the terms of its SBA Mortgage. Any lien upon the Property securing repayment of additional advances by SBA shall have priority to the lien of the Creditor Mortgage.

3. Retained Rights. Except as expressly provided herein, this Agreement shall not operate or be construed to alter the priority of the SBA Mortgage with regard to any legal or equitable interest in the Property. Borrower and Creditor shall hold SBA harmless from any impairment of its lien (with regard to any third party) which is occasioned by this subordination.

4. Notice of Default Under the Creditor Loan. If a default occurs under the Creditor Loan, Creditor Mortgage or any document evidencing the Creditor Loan to the Borrower, then the Creditor shall give Minnesota Business Finance Corporation, 616 Roosevelt Road, Suite 200, St. Cloud, MN 56301 and the SBA, 210C Butler Square, 100 North Sixth Street, Minneapolis, MN 55403, written notice of default. Creditor shall further provide notice to SBA of any default under the terms of the Creditor Loan which remains uncured for sixty (60) days. A default in the obligation secured by the Creditor Mortgage may be cured (including purchase of the Property at or prior to foreclosure) by the SBA via cash, certified funds or a United States Treasury check, at SBA's option. Creditor will not enforce any default provision in its Creditor Mortgage to the detriment of the SBA, including, but not limited to, any provision regarding a default rate of interest. The SBA shall have the option, but not the obligation, to cure any default.

5. Enforceability. All understandings, agreements, representations and warranties

contained herein are solely for the benefit of Minnesota Business Finance Corporation, the SBA and the Creditor and their respective successors and assign and no other party, including, without limitation, the Borrower.

6. Possession of Property. To the extent that the Creditor may come in control of or be in possession of the Property, then the Creditor agrees to grant the SBA access to the Property for the purpose of repossession of any personal property collateral located on the Property. In the event the SBA wishes to remain in possession of the Property for purposes of such repossession or possible liquidation of any personal property collateral, then such possession shall only be upon the terms acceptable to the Creditor.

7. Federal Law. This Agreement will be interpreted and enforced under federal law, including SBA regulations. The Creditor or SBA may use state or local procedures for filing papers, recording documents, giving notice, foreclosing liens and other purposes. By using such procedures, the SBA does not waive any federal immunity from state or local control, penalty, tax or liability. The Creditor and Borrower may not claim or assert against the SBA any local or state law to deny any obligation, defeat any claim of the SBA or preempt federal law. Any arbitration clauses shall not be enforceable against the SBA.

8. Execution of Agreement. The SBA's agreement to subordinate the lien of the SBA Mortgage to the lien of the Creditor Mortgage upon the Property is expressly contingent upon the Creditor, Borrower and any Guarantor of the SBA Loan executing this Agreement. The subordination contained in this Agreement shall be null and void in the event this Agreement is not duly executed by the above described parties.

9. Right to Payments. This Agreement shall in no way effect the obligation or right of the Borrower to pay or the right of any of the parties hereto to receive payments.

10. Miscellaneous Provisions.

A. This Agreement shall remain in full force and effect regardless of whether any party in the future seeks to assume, amend, terminate or reform, by litigation or otherwise, their respective agreement with the Borrower.

B. The subordination contained in this Agreement is expressly conditioned upon the nonavoidability and enforceability of the Creditor Mortgage to which the SBA Mortgage is subordinated and if the Creditor Mortgage is not recorded or is voidable for any reason, than the subordination herein shall not affect the priority of the SBA Mortgage.

C. The filling in of any and all blanks contained in this Agreement, after execution, shall not be deemed an alteration hereof, and the Creditor and Borrower hereby authorize the SBA, as their attorney in fact to fill in such blank spaces and to record this Subordination Agreement.

D. The priority or parity of the rights and claims of the SBA and the Creditor as general creditors of the Borrower shall not be affected or impaired by this Agreement.

IN WITNESS WHEREOF, the SBA has caused this Agreement to be executed pursuant to the authority contained in Title 13, Code of Federal Regulations. The Creditor has caused this Agreement to be executed on its behalf by its duly authorized officer and the Borrower and Guarantor have executed this Agreement on their own behalf.

IN WITNESS WHEREOF, the parties have hereto set their hands effective the day and year first above written.

[signature pages to follow]

SBA

MINNESOTA BUSINESS FINANCE
CORPORATION

By _____
Its _____

STATE OF MINNESOTA)
) ss.
COUNTY OF STEARNS)

The foregoing was acknowledged before me this _____ day of _____,
2016, by _____, the _____, of
Minnesota Business Finance Corporation, a non-profit corporation under the laws of the State of
Minnesota, on behalf of the corporation.

Notary Public

Creditor

Cook County

By: Garry Gamble
Its: Board Vice-Chair

By: Braidy Powers
Its: Auditor – Treasurer

STATE OF MINNESOTA)
) ss.
COUNTY OF COOK)

The foregoing was acknowledged before me this _____ day of _____, 216 by Garry Gamble, the Board Vice-Chair, and Braidy Powers, the Auditor - Treasurer, of Cook County, on behalf of Cook County.

Notary Public

BORROWER

MJ Gunflint Properties, LLC

By: John Fredrikson

Its: _____

By: Mindette Fredrikson

Its: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2016, by John Fredrikson, the _____, and Mindette Fredrikson, the _____ of MJ Gunflint Properties, LLC, a limited liability company under the laws of the State of Minnesota, on behalf of the company.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
WHEN RECORDED RETURN TO:

David T. Shay - #208164
1513 St. Germain Street West
P.O. Box 9
St. Cloud, MN 56302-0009
(320) 251-1007
C:\files\3300-3399\13421\Mortgagesubordinationagreement

EXHIBIT "A"
Legal Description

PARCEL 1:

Units 1 through 11, inclusive, and Unit 13, and Outlots A through L, inclusive, CIC NO. 39, GUNFLINT LODGE LAKE DISTRICT, a Planned Community, filed and of record in the office of the Registrar of Titles, Cook County, Minnesota, EXCEPT:

An undivided 1/5th Fractional Interest in Resort Rental Unit 11, Use Period E, CIC NO. 39, GUNFLINT LODGE LAKE DISTRICT, a Planned Community.

(Property is registered as Torrens Certificate of Title No. 9834)

PARCEL 2:

That part of Lots 1 to 10, inclusive, and Outlots 1 to 4, inclusive, being REARRANGEMENT OF GOVERNMENT LOT 4, SECTION 29, TOWNSHIP 65 NORTH, RANGE 3 WEST of the Fourth Principal Meridian, according to the plat thereof on file and of record in the office of the Register of Deeds, Cook County, Minnesota, EXCEPT that part of Outlots 1 and 2 of said Rearrangement lying Northerly and Westerly of the following described line:

Commencing at the Southwest corner of Section 29, Township 65 North, Range 3 West; thence North 09 degrees 32 minutes 26 seconds West along the West line of said Section 29 a distance of 2085.59 feet to the Point of Beginning of the line to be described; thence North 68 degrees 20 minutes 59 seconds East a distance of 58.32 feet; thence South 73 degrees 51 minutes 44 seconds East a distance of 391.94 feet; thence North 84 degrees 03 minutes 08 seconds East a distance of 115.89 feet; thence North 20 degrees 35 minutes 06 seconds West a distance of 375.09 feet; thence North 68 degrees 10 minutes 05 seconds East a distance of 131.94 feet; thence Northeasterly a distance of 1.00 foot along a tangential curve concave to the south having a radius of 167.00 feet and a central angle of 00 degrees 20 minutes 32 seconds, thence North 16 degrees 23 minutes 04 seconds East a distance of 233.08 feet; thence North 33 degrees 40 minutes 53 seconds West a distance of 141.75 feet; thence North 46 degrees 26 minutes 39 seconds West a distance of 58.38 feet, more or less, to the shore of Gunflint Lake and said line there terminating.

SUBJECT to a reservation of all ores and minerals in or on said land as reserved in those certain

deeds recorded in the office of the Register of Deeds in and for said County in Volume 6 of Deeds, page 76 and a reservation of the right to raise the level of adjacent water for water power purposes and to overflow so much of said land as may be found desirable as previously reserved.

AND

Government Lot 3 of Section 29, Township 65 North, Range 3 West of the Fourth Principal Meridian, EXCEPT:

That portion of Government Lot 3 of Section 29, Township 65 North, Range 3 West of the Fourth Principal Meridian, Cook County, Minnesota, described as follows:

Assuming the East boundary of said Government Lot 3 to lie North and South and from the Southeast Corner of said Government Lot 3 run North along said East Boundary a distance of 1353.75 feet to the point of beginning; thence run North 82 degrees 50 minutes 16 seconds West a distance of 885.48 feet; thence North 40 degrees 19 minutes 01 second West a distance of 251.26 feet; thence North 22 degrees 24 minutes 31 seconds West a distance of 430 feet, more or less, to the shore of Gunflint Lake; thence Northeasterly along the shoreline a distance of 1400 feet, more or less, to a point on the East boundary of said Government Lot 3 which lies due North of the Point of Beginning; thence South along said East boundary a distance of 1340 feet, more or less, back to the point of beginning.

SUBJECT to a reservation of all ores and minerals in or on said land as reserved in those certain deeds recorded in the office of the Register of Deeds in and for said County in Volume 6 of Deeds, page 76 and a reservation of the right to raise the level of adjacent water for water power purposes and to overflow so much of said land as may be found desirable.

SUBJECT to existing highway across said land.

(Property is registered as Torrens Certificate of Title No. 9688)



Cook County Auditor-Treasurer

J.F.

COURT HOUSE • 411 W. 2nd St. • GRAND MARAIS, MN. 55604-2307 • (218) 387-3640 • FAX (218) 387- 3403

Braidy Powers
(218) 387-3646
braidy.powers@co.cook.mn.us

July 12, 2016

County Commissioners:

Please appoint the following people to serve as Election Judges for the 2016 Primary and General Elections. All have, or will have, completed training before the election.

GRAND MARAIS POLLING PLACE JUDGES

| | |
|-------------------|---------------------|
| Diane Pearson | Michael C. Peterson |
| Mildred Gestel | Raia Meltzer |
| John Bottger | Rena Rogers |
| Ethel Johnson | Sue Hakes |
| Linda Arnold | Sven Hoaglund |
| Oscar Twedt | Kate Anderson |
| Doug Anderson | Tracy Benson |
| Alta McQuatters | Irene Thompson |
| Jerome Brandt | Patricia Brandt |
| Robert Mesenbring | Nancy Dalbec |
| Joan Hall | Marion McKeever |
| Hillary Freeman | |

COOK COUNTY MAIL BALLOT JUDGES

| | | |
|------------------|-------------------|--------------------|
| Mike Carlson | Carol Tveekrem | Holly Schroeder |
| Jennifer Schulz | Paulette Anholm | Krista Mixdorf |
| Aimee Luick | Judy Hill | Theresa Oberg |
| Leah Ekstrom | Martha Wilkes | Janice Dillon |
| LaVonne Anderson | Mary Jane Huggins | Judith Gregg |
| Donna Gestel | Yafa Napadensky | Robert Shannon |
| Valita Bockovich | Vera Schumann | Rachel Espe |
| Eleanor Waha | Cynthia Crawford | Audrey Stattelmann |
| Richard Betz | Morgan Mixdorf | Raynee Wolke |

The Auditor's office in the Cook County Courthouse serves as polling place for all mail ballot precincts. The Auditor's staff members are trained as Election Administrators and serve as judges for the polling place. The Auditor's staff also serves as the Ballot Board:

Cortnee Bernier, Bev Wolke, Angie Cook, Karen Blackburn, Rebecca Isbell

**Cook County
Request for Time**

e-mail form

4.A.

Before the Board of Commissioners

| | | | | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------|--------------------------------------------|
| 1. | a. Topic or Issue: (As should be listed on agenda) Sheriff's office staffing | b. Requested Date: 7/12/2016 | c. Amount of time with Board 10 minutes | Consent Agenda <input type="checkbox"/> |
| 2. | a. Person requesting/presenting Pat Eliassen | b. Phone: 387-3030 | c. Email: pat.eliasen@co.cook.mn.us | |
| 3. | a. Departments affected: Sheriff | b. Department Head: Pat Eliassen | c. Dept been contacted? yes | |
| 4. | a. Has the Board addressed this before? yes | b. If so, When? June 14, 2016 | c. What was the result? approved the internal posting for Lead Dispatch/Specialist | |
| 5. | Are there other individuals or departments that will be affected by this matter and if so, who? Have they been notified? | | | |
| 6. | BOARD ACTION REQUESTED (detail what you seek from the board, including motion/vote): Approve the hiring of Lindsay Mielke as the new Lead Dispatch/Public Safety Systems Specialist C 41-2 Step 3 Approve the change in status for Heather Wicklander dispatcher/jailer from 28 hours to 40 hours Approve the posting to fill the now vacant 28 hour position dispatcher/jailer | | | |
| 7. | BACKGROUND AND JUSTIFICATION (please be clear and concise; this information will be communicated to the public; and please attach ANY relevant supporting documentation you wish the Board to consider). | | | |
| 8. | How will this request affect the County Budget? no impact - no change in number of staff or hours scheduled | | | |
| 9. | Have funds been budgeted/allocated for this request? current staff budget remains unchanged | | | |
| 10. | If funds have been budget or allocated, please give details (i.e., levy, grants, general fund, department budget, or some combination; fully budgeted or partially budgeted; etc.): | | | |

COUNTY STAFF INFORMATION

| | |
|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Meeting Date Set: | Agenda Item Number: |
| Auditor-Treasurer Contacted: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> | County Attorney Contacted: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |

**Cook County
Request for Time
Before the Board of Commissioners**

e-mail form

5.A.

| | | | | |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------|
| 1. | a. Topic or Issue: (As should be listed on agenda) Amendment to Land Exchange Agreement/Update | b. Requested Date: 7/12/2016 | c. Amount of time with Board 10 | Consent Agenda <input type="checkbox"/> |
| 2. | a. Person requesting/presenting Molly Hicken | b. Phone: (218) 387-3670 | c. Email: molly.hicken@co.cook.mn.us | |
| 3. | a. Departments affected: Land Commissioner/Assessor, Co. Administrator | b. Department Head: Todd Smith (acting), Jeff Cadwell | c. Dept been contacted? Yes | |
| 4. | a. Has the Board addressed this before? Yes | b. If so, When? Nov. 2015 | c. What was the result? Executed original exchange agreement. | |
| 5. | Are there other individuals or departments that will be affected by this matter and if so, who? Have they been notified? USFS, State of MN, yes. | | | |
| 6. | BOARD ACTION REQUESTED (detail what you seek from the board, including motion/vote): Authorize execution of an amendment to the Land Exchange Agreement which revises an attachment to the Exchange Agreement called Schedule B. | | | |
| 7. | <p>BACKGROUND AND JUSTIFICATION (please be clear and concise; this information will be communicated to the public; and please attach ANY relevant supporting documentation you wish the Board to consider).</p> <p>The amendment to the Land Exchange which is attached to this Request is required to revise "Schedule B," which is an attachment to the original Land Exchange Agreement the County executed in November 2015. The suggested revisions include 1) affirmatively stating that reservation (by the U.S. government) of all minerals and mineral rights not outstanding of record in third parties, and 2) affirmatively stating that the "Proponent" (the County) will enter into agreements with those individuals and entities holding special use permits from the USFS so that their rights will continue after the land exchange.</p> <p>The County already agreed that it would honor these encumbrances, so this is not a substantive change. The County Attorney will now proceed to draft and negotiate these agreements so they are finalized by the time of closing.</p> <p>Once the County executes this amendment and the County's title attorney completes a couple additional requests by the USFS, the "title package" can proceed to USFS attorney review. The review by the attorneys for the USFS is the final step remaining before the parties receive instructions for closing.</p> <p>The closing for the Land Exchange is anticipated to be scheduled 3 to 6 months from now.</p> | | | |
| 8. | How will this request affect the County Budget? No affect. | | | |
| 9. | Have funds been budgeted/allocated for this request? | | | |
| 10. | If funds have been budget or allocated, please give details (i.e., levy, grants, general fund, department budget, or some combination; fully budgeted or partially budgeted; etc.): | | | |

COUNTY STAFF INFORMATION

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|--------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Meeting Date Set: | Agenda Item Number: |
| Auditor-Treasurer Contacted: | County Attorney Contacted: |
| YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |

| | |
|-------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| U. S. Department of Agriculture Forest Service Exchange Agreement <u>AMENDMENT NO. 1</u> | Cook County Land for Land Exchange |
| Authority: Weeks Act Act of: March 1, 1911 as amended | UNIT TRACT NO. Superior National Forest 4552 & 4552a |

KNOW ALL MEN BY THESE PRESENTS, THAT

The **UNITED STATES OF AMERICA**, by and through the **SECRETARY OF THE DEPARTMENT OF AGRICULTURE, FOREST SERVICE**, an agency of the United States, and Cook County Board of Commissioners hereby make the following agreement amending **Schedule B** to the Exchange Agreement executed on April 28, 2015.

Replace Schedule B with the attached Schedule B Revised 07/01/2016

Both parties agree that the original exchange agreement executed on April 28, 2015, shall remain unchanged except as expressly modified by Amendment 1.

IN WITNESS WHEREOF, the vendor has executed this AMENDMENT to the Exchange Agreement on this ____ day of _____ 2016.

In the presence of:

(Witness)

Heidi Doo-Kirk
Chair
Cook County Board of Commissioners

(Witness)

Richard Periman
Acting Forest Supervisor
Superior National Forest

SCHEDULE B – REVISED 07/01/2016

Lands or interest in lands for conveyance to the Non-Federal party.

Fee title to the following described lands:

| TWP | RNG | SEC | DESCRIPTION | GLO ACRES | Parcel # |
|-----|-----|-----|---------------------------------------------------------------------|-----------|----------|
| 59N | 4W | 29 | SWNE | 40.00 | 8 |
| | | 29 | NWSE (part)* | 27.00 | 8 |
| 60N | 3W | 23 | SWSE, SESE | 80.00 | 14 |
| | | 24 | SWSW | 40.00 | 14 |
| 61N | 4W | 34 | NWSW | 40.00 | 3 |
| 62N | 1E | 24 | NWSE, NWSW, SENW, NENE, NWNE, NESW, NENW, SWNE, NWNW, SWNW | 400.00 | 11 |
| | | 30 | SESE | 40.00 | 7 |
| 62N | 1W | 15 | SWSW, SESW (both PD) | 80.00 | 10 |
| | | 21 | NWSE, NESE, SWNE, SENE | 160.00 | 6 |
| 62N | 2E | 12 | NWSW | 40.00 | 5 |
| | | 24 | NWSW | 40.00 | 12 |
| 63N | 1E | 33 | NWSE (PD) | 40.00 | 2 |
| 64N | 3E | 4 | Lot 15 (PD) | 34.89 | 13 |
| 64N | 1W | 9 | NESE | 40.00 | 1 |
| | | 10 | NWSW | 40.00 | 1 |
| 65N | 3W | 30 | SWSE | 40.00 | 4 |
| 65N | 4W | 26 | NESW, SENW | 80.00 | 9 |

* All of Government Lot 2 of Section 29, T59N, R4W, except that part “lying southeast of the right-of-way of the centerline of U.S. Highway 61”, as described in the Exchange Deed dated 04/06/1988, and recorded in the Cook County Recorder’s Office on 05/16/1988 as Document #67456.

Containing 1261.89 acres, more or less.

RESERVATIONS AND OUTSTANDING RIGHTS:

EXCEPTING AND RESERVING

The United States reserves all minerals and mineral rights not outstanding of record in third parties.

The following easements subject to the terms of the attached Existing Road Reservation Exhibit)

Parcel 1 An easement for Forest Road 315 being 0.18 miles long and 33 feet wide through the NESE, Section 9, T64N, R1W.

Parcel 1 An easement for Forest Road 1334 being 0.12 miles long and 33 feet wide through the NWSW, Section 10, T64N, R1W.

Parcel 2 An easement for Trail 210381 (Gunflint Snowmobile Trail) being 150 feet long and 16 feet wide through NWSE, Section 33, T63N, R1E.

Parcel 3 An easement for Forest Road 164 being 0.27 miles long and 33 feet wide through NWSW, Section 34, T61N, R4W. Cook County to assume jurisdiction.

Parcel 5 An easement for Forest Road 140G being 0.8 miles long and 33 feet wide through NWSW, Section 12, T62N, R2E.

Parcel 8 An easement for Forest Road 1201 being 0.4 miles long and 33 feet wide through Lot 2 and SWNE, Section 29, T59N, R4W.

Parcel 11 An easement for Forest Road 304 being 0.4 miles long and 33 feet wide through NWNW and NESW, Section 24, T62N, R1E; and an easement for Forest Road 304C being 0.9 miles long and 33 feet wide through NESW, NWSE, SWNE, NWNE, and NENW, Section 24, T62N, R1E.

Parcel 12 An easement on Forest Road 140 being 0.25 miles long and 33 feet wide on NWSW, Section 24, T62N, R2E.

Parcel 13 An easement for Border Route Trail and Trailhead being 0.3 miles long and 4 feet wide through Lot 15, Section 4, T64N, R3E.

OTHER ENCUMBRANCES:

Parcel 1 & 9 Public Road Easement (Gunflint Trail – County Road 12) issued to Cook County; permit will be amended to remove the section of road through NESE, Section 9, and NWSW, Section 10, T64N, R1W, and the section of road through NESW, Section 26, T65N, R4W.

Parcel 1 Special Use Permit issued to Gunflint Trail Volunteer Fire Department for fire hall on NWSW, Section 10, T64N, R1W. Proponent will execute an agreement for continued use with the permit holder at the time of closing.

Parcel 1 Special Use Permit issued to Cook County for MidTrail Tower and Support Building on NWSW, Section 10, T64N, R1W. Permit will be terminated following closing.

Parcels 1, 4, 5, 7, 8, 9, 12, & 14 Special Use Permit issued to Arrowhead Electric for fiber optic and electric transmission lines on (1) NWSW, Section 10, T64N, R1W; (4) SWSE, Section 30, T65N, R3W; (5) NWSW, Section 12, T62N, R2E; (7) Lot 2, Section 29, T59N, R4W; (8) Lot 2, Section 29, T59N, R4W; (9) NESW, Section 26, T65N, R4W; (12) NWSW, Section 24, T62N, R2E; and (14) SWSW, Section 24, T60N, R3W. Proponent will

execute an agreement for continued use with Arrowhead Electric at the time of closing. Special Use Permit legal description will be amended to remove this section of line.

Parcel 2 Special Use Permit issued to Minnesota Department of Transportation for Private Mobile Radio Service on NWSE, Section 33, T63N, R1E. Proponent will execute an agreement for continued use with MnDOT at the time of closing. Permit will be terminated following closing.

Parcel 4 Special Use Permit issued to Cook County for Gunflint Tower and Support building on SWSE, Section 30, T65N, R3W. Permit will be terminated following closing.

Parcel 7 Public Road Easement (Devil Track Road – County Road 8) issued to Cook County; permit will be amended to remove the section of road through SESE, Section 30, T62N, R1E.

Parcels 7, 8, 14 Special Use Permit issued to Quest for telephone, powerline and fiber optic on (7) SESE, Section 30, T62N, R1E; (8) Lot 2, Section 29, T59N, R4W; (14) SWSW, Section 24, T60N, R3W; and (14) SESE, Section 23, T60N, R3W. Proponent will execute an agreement for continued use with Quest at the time of closing. Special Use Permit legal description will be amended to remove this section of line.

Parcel 7 Special Use Permit issued to Maple Hill Volunteer Fire Department for fire hall on SESE, Section 30, T62N, R1E. Proponent will execute an agreement for continued use with the permit holder at the time of closing.

Parcel 8 Subject to DOT Easement issued to Minnesota Department of Transportation for State Highway 61, recorded April 26, 1999 as Document #87390 on Lot 2, Section 29, T59N, R4W.

Parcel 8 Special Use Permit issued to the State of Minnesota for Gitchi Gami State Trail on Lot 2, Section 29, T59N, R4W. Proponent will execute an agreement for continued use with permit holder at the time of closing.

Parcel 8 Grant in aid snowmobile trail (Trail #71100A) crosses Lot 2, Section 29, T59N, R4W. Proponent will execute an agreement for continued use with permit holder at the time of closing.

Parcel 11 Public Road Easement (Forest Road 304) issued to Cook County; permit will be amended to remove the section of road through NWNW and NESW, Section 24, T62N, R1E.

Parcel 14 Public Road Easement (Caribou Trail – County Road 4) issued to Cook County; permit will be amended to remove the section of road through SWSW, Section 24, T60N, R3W.

**Cook County
Request for Time**

e-mail form

Before the Board of Commissioners

6.A.

| | | | | |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|------------------------------------------|--------------------------------------------|
| 1. | a. Topic or Issue: (As should be listed on agenda) Windows Courthouse & Jail Roof for Courthouse | b. Requested Date: July 12th | c. Amount of time with Board 15 min. | Consent Agenda <input type="checkbox"/> |
| 2. | a. Person requesting/presenting Brian | b. Phone: 387-3679 | c. Email: brian.silence@co.cook.il.us | |
| 3. | a. Departments affected: Maintenance | b. Department Head: Brian | c. Dept been contacted? | |
| 4. | a. Has the Board addressed this before? NO | b. If so, When? | c. What was the result? | |
| 5. | Are there other individuals or departments that will be affected by this matter and if so, who? Have they been notified? | | | |
| 6. | BOARD ACTION REQUESTED (detail what you seek from the board, including motion/vote): Talk about replacement plus costs. Approval to get bids. | | | |
| 7. | BACKGROUND AND JUSTIFICATION (please be clear and concise; this information will be communicated to the public; and please attach ANY relevant supporting documentation you wish the Board to consider). The windows at the Courthouse and Jail are rotten the wood is rotted beyond repair. The old part of the courthouse roof is 30 years old and starting to fail. | | | |
| 8. | How will this request affect the County Budget? ???? \$100,000.00 plus? | | | |
| 9. | Have funds been budgeted/allocated for this request? No | | | |
| 10. | If funds have been budget or allocated, please give details (i.e., levy, grants, general fund, department budget, or some combination; fully budgeted or partially budgeted; etc.): | | | |

COUNTY STAFF INFORMATION

| | |
|--------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Meeting Date Set: | Agenda Item Number: |
| Auditor-Treasurer Contacted: | County Attorney Contacted: |
| YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/> |

**Cook County
Request for Time**

e-mail form

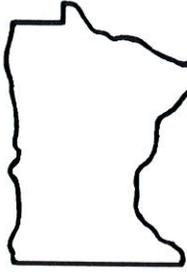
Before the Board of Commissioners

7.A.

| | | | | |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-----------------------------------------------------------------------------|--------------------------------------------|
| 1. | a. Topic or Issue: (As should be listed on agenda) PHHS Director | b. Requested Date: 7/12/2016 | c. Amount of time with Board 10 minutes | Consent Agenda <input type="checkbox"/> |
| 2. | a. Person requesting/presenting Jeff Cadwell | b. Phone: 387-3687 | c. Email: jeff.cadwell@co.cook.mn.us | |
| 3. | a. Departments affected: PHHS | b. Department Head: | c. Dept been contacted? | |
| 4. | a. Has the Board addressed this before? YES | b. If so, When? 4/19/2016 | c. What was the result? approved the position vacancy and search process | |
| 5. | Are there other individuals or departments that will be affected by this matter and if so, who? Have they been notified? | | | |
| 6. | BOARD ACTION REQUESTED (detail what you seek from the board, including motion/vote): Approve the hiring of Josh Beck as the new PHHS Director D63-2 Step 2 with the conditions included in the job offer made by the search committee on July 1, 2016. | | | |
| 7. | BACKGROUND AND JUSTIFICATION (please be clear and concise; this information will be communicated to the public; and please attach ANY relevant supporting documentation you wish the Board to consider). | | | |
| 8. | How will this request affect the County Budget? | | | |
| 9. | Have funds been budgeted/allocated for this request? position is included in the current PHHS budget | | | |
| 10. | If funds have been budget or allocated, please give details (i.e., levy, grants, general fund, department budget, or some combination; fully budgeted or partially budgeted; etc.): | | | |

COUNTY STAFF INFORMATION

| | |
|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Meeting Date Set: | Agenda Item Number: |
| Auditor-Treasurer Contacted: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> | County Attorney Contacted: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |



Cook County Administrator

COURT HOUSE • 411 W. 2nd Street • GRAND MARAIS, MINNESOTA 55604 • (218) 387-3602 • FAX (218) 387-3043
Email: jeff.cadwell@co.cook.mn.us

County Administrator Jeffrey Cadwell

July 1, 2016

Joshua Beck
40868 West Wade Drive
Maricopa, AZ 85138

Based on the recommendation of the interview committee, I am pleased to offer you the position of Director of Public Health and Human Services for Cook County MN. This offer is contingent upon your acceptance and the final approval of the Cook County Board of Commissioners.

This position is currently classified as FLSA exempt Department head D63-2. Starting salary would be \$70,872 annually with an increase upon successful completion of the six month probationary period to \$72,474 and an increase after one year to \$74,076. Increases do not include any COLA or other annual increases that may be applied.

We would provide a relocation allowance to reimburse expenses up to \$5000.

County benefits include participation in a VEBA Blue Cross Health insurance. Employees pay \$50/month towards a single premium and \$75/month towards the cost of a family premium. The county also provides \$10,000 of life insurance, long term disability, PERA retirement contributions, a deferred compensation plan with up to a 3% county match, paid leave starting at 22 days per year, ten paid holidays and other optional benefits including dental. I would be happy to discuss these benefits with you in greater detail.

Please contact me directly with a response or questions about this offer.

Sincerely,

Jeffrey Cadwell
Cook County Administrator



Cook County Administrator

COURT HOUSE • 411 W. 2nd Street • GRAND MARAIS, MINNESOTA 55604 • (218) 387-3602 • FAX (218) 387-3043
Email: jeff.cadwell@co.cook.mn.us

County Administrator Jeffrey Cadwell

Six month goals:

Meet all department staff and establish a departmental meeting and communication strategy.

Meet with other county department heads. Attend MAT team meetings and develop an understanding of the cooperation between the departments.

Participate in the department budgeting and fiscal management process.

Become familiar with all department contracts, interagency relationships and community partnerships.

Work with the Health and Human Services Board and the Advisory Board to create a broad understanding and transparency for the PHHS operations.

Meet with Grand Portage Human Services staff and understand how the departments work together.

Participate in statewide and regional professional associations.

**Cook County
Request for Time**

e-mail form

7.B.

Before the Board of Commissioners

| | | | | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------------------------------------------------|--------------------------------------------|
| 1. | a. Topic or Issue: (As should be listed on agenda) Schoolhouse Road Right of Way acquisition | b. Requested Date: 7/12/2016 | c. Amount of time with Board 5 minutes | Consent Agenda <input type="checkbox"/> |
| 2. | a. Person requesting/presenting Jeff Cadwell | b. Phone: 387-3687 | c. Email: jeff.cadwell@co.cook.mn.us | |
| 3. | a. Departments affected: Highway | b. Department Head: Dave Betts | c. Dept been contacted? yes | |
| 4. | a. Has the Board addressed this before? YES | b. If so, When? 5/3/2016 | c. What was the result? approved the purchase of the property | |
| 5. | Are there other individuals or departments that will be affected by this matter and if so, who? Have they been notified? | | | |
| 6. | BOARD ACTION REQUESTED (detail what you seek from the board, including motion/vote): Delegate authority to the County Administrator to execute all agreements and documentation related to the closing of the purchase of XXX Schoolhouse Road, Grand Marais, MN 55604; including but not limited to Affidavit Regarding Purchaser, Settlement Statement, and Closing Acknowledgment. | | | |
| 7. | BACKGROUND AND JUSTIFICATION (please be clear and concise; this information will be communicated to the public; and please attach ANY relevant supporting documentation you wish the Board to consider). Closing was scheduled for July 1, but all parties have agreed to close after this final authority has been designated. | | | |
| 8. | How will this request affect the County Budget? | | | |
| 9. | Have funds been budgeted/allocated for this request? | | | |
| 10. | If funds have been budget or allocated, please give details (i.e., levy, grants, general fund, department budget, or some combination; fully budgeted or partially budgeted; etc.): | | | |

COUNTY STAFF INFORMATION

| | |
|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Meeting Date Set: | Agenda Item Number: |
| Auditor-Treasurer Contacted: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> | County Attorney Contacted: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |

(Top 3 inches reserved for recording data)

**AFFIDAVIT REGARDING PURCHASER
by Individual(s)**

**Minnesota Uniform Conveyancing Blanks
Form 50.1.1 (2011)**

State of Minnesota, County of Cook

Cook County being first duly sworn, on oath say(s) that:

1. It is the entity named as grantee in the document dated _____ and filed for record _____, as Document No. _____, (or in Book _____ of _____, Page _____), in the Office of the County Recorder Registrar of Titles of Cook County, Minnesota.

2. Said person(s) (is) (are) of legal age and under no legal disability with place of business(es) respectively at _____

and for the last ten (10) years (has) (have) resided at:

3. There are no:

a. Bankruptcy, divorce or dissolution proceedings involving said person(s) during the time period in which said person(s) have had any interest in the premises described in the above document ("Premises");

b. Unsatisfied judgments of record against said person(s) nor, to your Affiant(s) knowledge, any actions pending in any courts which affect the Premises;

c. Tax liens filed against said person(s);

except as herein stated:

None

4. Any bankruptcy, divorce or dissolution proceeding of record against parties with the same or similar names, during the time period in which the above named-person(s) (has) (have) had any interest in the Premises, are not against the above-named person(s).

5. Any judgments or tax liens against parties with the same or similar names are not against the above-named person(s).

6. Said person(s) (has) (have) not ordered or arranged for any labor or materials to be furnished to the Premises for which payment has not been made.

7. There are no persons in possession of any portion of the Premises of which Affiant(s) (has) (have) knowledge, other than pursuant to a recorded document, except as stated herein:

None

Affiant(s) know(s) the matters herein stated are true and make(s) this Affidavit for the purpose of inducing the acceptance of title to the Premises.

Affiant

Cook County

BY: _____

Signed and sworn to before me on _____, 2016, by Cook County.

(signature of notarial officer)

Title (and Rank): _____

My Commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
North Shore Title, LLC
505 W Highway 61, PO Box 819
Grand Marais, MN 55604

L. SETTLEMENT CHARGES

| 700. TOTAL COMMISSION Based on Price | | \$ | @ | % | | | |
|------------------------------------------------------------|------------------------------------------------------------------------------------|-------------|------------------------|-----------|--------|----------|--|
| Division of Commission (line 700) as Follows: | | | | | | | |
| 701. | to | | | | | | |
| 702. | to | | | | | | |
| 703. | Commission Paid at Settlement | | | | | | |
| 704. | to | | | | | | |
| 800. ITEMS PAYABLE IN CONNECTION WITH LOAN | | | | | | | |
| 801. | Loan Origination Fee | % | to | | | | |
| 802. | Loan Discount | % | to | | | | |
| 803. | Appraisal fee | | to | | | | |
| 804. | Credit report | | to | | | | |
| 805. | Lender's inspection fee | | to | | | | |
| 806. | Mortgage insurance application fee | | to | | | | |
| 807. | Assumption fee | | to | | | | |
| 808. | | | to | | | | |
| 809. | | | to | | | | |
| 810. | | | to | | | | |
| 811. | | | to | | | | |
| 900. ITEMS REQUIRED BY LENDER TO BE PAID IN ADVANCE | | | | | | | |
| 901. | Interest From 07/01/16 to 08/01/16 @ \$ | | /day (31 days %) | | | | |
| 902. | Mortgage insurance premium | | for month to | | | | |
| 903. | Hazard insurance premium | | for year to | | | | |
| 904. | | | for year to | | | | |
| 905. | | | to | | | | |
| 1000. RESERVES DEPOSITED WITH LENDER | | | | | | | |
| 1001. | Hazard insurance | Months | @ \$ | per Month | | | |
| 1002. | Mortgage insurance | Months | @ \$ | per Month | | | |
| 1003. | City property taxes | Months | @ \$ | per Month | | | |
| 1004. | County property taxes | Months | @ \$ | per Month | | | |
| 1005. | Annual assessments | Months | @ \$ | per Month | | | |
| 1006. | | Months | @ \$ | per Month | | | |
| 1007. | | Months | @ \$ | per Month | | | |
| 1008. | | Months | @ \$ | per Month | | | |
| 1100. TITLE CHARGES | | | | | | | |
| 1101. | Settlement or closing fee | to | North Shore Title, LLC | | | | |
| 1102. | Abstract or title search | to | North Shore Title, LLC | | 250.00 | | |
| 1103. | Title examination | to | North Shore Title, LLC | | 250.00 | | |
| 1104. | Title insurance binder | to | | | 130.00 | | |
| 1105. | Document preparation | to | | | | | |
| 1106. | Wire Transfer Fees | to | | | | | |
| 1107. | Attorney's fees | to | Swanson & Heeren, P.C. | | 400.00 | | |
| | (includes above item numbers: | |) | | | | |
| 1108. | Owner's policy premium | to | North Shore Title, LLC | | 100.00 | | |
| | (includes above item numbers: | |) | | | | |
| 1109. | Lender's coverage | | | | | | |
| 1110. | Owner's coverage | \$ 4,800.00 | | 100.00 | | | |
| 1111. | to | | | | | | |
| 1112. | to | | | | | | |
| 1113. | to | | | | | | |
| 1200. GOVERNMENT RECORDING AND TRANSFER CHARGES | | | | | | | |
| 1201. | Recording fees: Deed ; Mortgage ; Releases | | | | 46.00 | | |
| 1202. | City/County tax/stamps: Deed ; Mortgage | | | | | | |
| 1203. | State tax/stamps: Deed \$ 15.84; Mortgage | | | | 15.84 | | |
| 1204. | to | | | | | | |
| 1205. | to | | | | | | |
| 1206. | to | | | | | | |
| 1207. | to | | | | | | |
| 1208. | to | | | | | | |
| 1300. ADDITIONAL SETTLEMENT CHARGES | | | | | | | |
| 1301. | Survey | to | | | | | |
| 1302. | Pest inspection | to | | | | | |
| 1303. | | to | | | | | |
| 1304. | | to | | | | | |
| 1305. | | to | | | | | |
| 1400. | TOTAL SETTLEMENT CHARGES (Enter on Lines 103, Section J and 502, Section K) | | | | | 1,191.84 | |

By signing page 1 of this statement, the signatories acknowledge receipt of a completed copy of page 2 of this two page statement.

North Shore Title, LLC, Settlement Agent

HUD-1, Attachment

Buyer: Cook County

Seller: Steven G. Carlson
1343 School House Road
Grand Marais, MN 55604

Lender:

Settlement Agent: North Shore Title, LLC
(218)387-1950

Place of Settlement: 505 W Highway 61
PO Box 819
Grand Marais, MN 55604

Settlement Date: July 1, 2016

Disbursement Date: July 1, 2016

Property Location: XXX School House Road
Grand Marais, MN 55604
Cook County, Minnesota

NORTH SHORE TITLE, LLC
CLOSING ACKNOWLEDGMENT

File No.: 16027-NST

Property Address: XXX School House Road, Grand Marais, MN 55604

COMPLIANCE AGREEMENT:

The undersigned hereby agree to cooperate with any representatives of the lender or North Shore Title, LLC regarding any reasonable requests made subsequent to closing to correct errors made concerning this transaction or provide any and all additional documentation deemed necessary by the Lender or North Shore Title, LLC to effect this transaction and make the loan marketable or insurable. The undersigned further agree that "to cooperate" as used in this agreement includes but is not limited to, the agreement by the undersigned to execute or re-execute any documents which the Lender or North Shore Title, LLC, in the ordinary course of business, deem necessary or desirable to complete this transaction, market the loan, and insure the title to the real property. However, the parties hereby understand that the **Sellers** listed in this document, if any, are not responsible for performing any duties or obligations of the **Buyers/Borrowers** in this transaction and the **Buyers/Borrowers** are not responsible for performing any such duties or obligations of the **Sellers**, if any. The undersigned and North Shore Title, LLC hereby further agree that in the event this compliance agreement is enforced, or attempted to be enforced by judicial process, the prevailing party or parties, is or are entitled to all reasonable costs, disbursements and attorney's fees incident thereto, from non-prevailing party or parties.

FINAL WATER/SEWER BILL FOR PROPERTY SERVED BY THE PUBLIC UTILITIES COMMISSION:

The undersigned **Sellers** of the above mentioned property do hereby acknowledge, if the property is served by the Public Utilities Commission ("PUC") that there are no delinquent water and/or sewer charges currently a lien on the property. The **Sellers** further state that they will make arrangements with the PUC to have a final reading made on the water meter, if any. The **Sellers** assume full responsibility for the final water and/or sewer bill and agree to pay it promptly to prevent it from becoming a lien on the property. The undersigned **Sellers** and **Buyers** acknowledge that North Shore Title, LLC makes no representations as to the status of the water and sewer charges against the property reference above. They further agree to hold North Shore Title, LLC and its agents harmless from any loss, damages or expenses, which may result from a water or sewer delinquency.

WELL AND SEPTIC DISCLOSURE AND INDEMNITY:

In compliance with Minnesota Statutes, the undersigned do certify that there ARE _____,
ARE NOT _____ any wells on the above reference property (Initial Here) (Initial Here)

If applicable, we the undersigned release North Shore Title, LLC and its underwriter, Old Republic National Title Insurance Company, from any and all consequences of Minnesota Statutes Sec. 115.55 pertaining to individual sewage treatment systems. (Buyer(s) Initial Here) _____ (Seller(s) Initial Here) _____

LEGAL DISCLOSURES:

The undersigned further acknowledge receipt of the following two disclosures required by MN Statute 507.45 at least five business days prior to closing: (1) You are informed a closing fee will be charged in the amount of \$250.00 (Buyer)/\$250.00 (Seller); (2) North Shore Title, LLC, its agent, acting as real estate closing agent in the above transaction, has not and, under applicable state law, may not express opinions regarding the legal effect of the closing documents or of the closing itself.

HOMESTEAD STATUS/APPLICATION:

The undersigned **Sellers** of the above mentioned property do hereby certify that property taxes for the current year are FULL _____ NON _____ HOMESTEAD classification
(Initial Here) (Initial Here)

The **Buyers** understand and take the responsibility, if applicable, for homesteading property immediately after closing and upon occupying the property.

TENANCY:

The Buyers hereby request that the deed establishing title in their names show the grantees as:

JOINT TENANTS _____ / TENANTS IN COMMON _____
(Initial Here) (Initial Here)

Date: _____, 2016

BUYER:

SELLER:

Cook County

Steven G. Carlson

BY: _____

**Cook County
Request for Time**

e-mail form

Before the Board of Commissioners

7.C.

| | | | | |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------------------|--------------------------------------------|
| 1. | a. Topic or Issue: (As should be listed on agenda) Assessor Search committee | b. Requested Date: 7/12/2016 | c. Amount of time with Board 10 minutes | Consent Agenda <input type="checkbox"/> |
| 2. | a. Person requesting/presenting Jeff Cadwell | b. Phone: 387-3687 | c. Email: jeff.cadwell@co.cook.mn.us | |
| 3. | a. Departments affected: Assessor | b. Department Head: | c. Dept been contacted? | |
| 4. | a. Has the Board addressed this before? ^{NO} | b. If so, When? | c. What was the result? | |
| 5. | Are there other individuals or departments that will be affected by this matter and if so, who? Have they been notified? | | | |
| 6. | BOARD ACTION REQUESTED (detail what you seek from the board, including motion/vote): Discuss the search, timeline, and hiring process for finding a new County Assessor | | | |
| 7. | BACKGROUND AND JUSTIFICATION (please be clear and concise; this information will be communicated to the public; and please attach ANY relevant supporting documentation you wish the Board to consider). | | | |
| 8. | How will this request affect the County Budget? | | | |
| 9. | Have funds been budgeted/allocated for this request? | | | |
| 10. | If funds have been budget or allocated, please give details (i.e., levy, grants, general fund, department budget, or some combination; fully budgeted or partially budgeted; etc.): | | | |

COUNTY STAFF INFORMATION

| | |
|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Meeting Date Set: | Agenda Item Number: |
| Auditor-Treasurer Contacted: | County Attorney Contacted: |
| YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |

**Cook County
Request for Time**

e-mail form

Before the Board of Commissioners

7. D.

| | | | | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------------------|--------------------------------------------|
| 1. | a. Topic or Issue: (As should be listed on agenda) Temporary Out of Class Appointments | b. Requested Date: 7/12/2016 | c. Amount of time with Board 10 minutes | Consent Agenda <input type="checkbox"/> |
| 2. | a. Person requesting/presenting Jeff Cadwell | b. Phone: 387-3687 | c. Email: jeff.cadwell@co.cook.mn.us | |
| 3. | a. Departments affected: Assessor | b. Department Head: | c. Dept been contacted? | |
| 4. | a. Has the Board addressed this before? <input type="checkbox"/> | b. If so, When? | c. What was the result? | |
| 5. | Are there other individuals or departments that will be affected by this matter and if so, who? Have they been notified? | | | |
| 6. | BOARD ACTION REQUESTED (detail what you seek from the board, including motion/vote): Approve the temporary out of class appointments in the assessors office for: Todd Smith from C43-2 Step 7 to D63-2 Step 1 Lisa Kerr from B32-2 Step 3 to C42-2 Step 1 | | | |
| 7. | BACKGROUND AND JUSTIFICATION (please be clear and concise; this information will be communicated to the public; and please attach ANY relevant supporting documentation you wish the Board to consider). Personnel policy allows for temporary out of class appointments in situations where employees are working outside of their normal positions. In this case, both Todd and Lisa are working at a higher level until a new Assessor is appointed. | | | |
| 8. | How will this request affect the County Budget? | | | |
| 9. | Have funds been budgeted/allocated for this request? | | | |
| 10. | If funds have been budget or allocated, please give details (i.e., levy, grants, general fund, department budget, or some combination; fully budgeted or partially budgeted; etc.): | | | |

COUNTY STAFF INFORMATION

| | |
|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Meeting Date Set: | Agenda Item Number: |
| Auditor-Treasurer Contacted: | County Attorney Contacted: |
| YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |

**Cook County Historical Society Board Meeting
Agenda July 11, 2016**

***REMINDER: There will be a meeting at 8:30 a.m. to discuss the dues structures for the Society and for JHP. The dues will be discussed under New Business at the regular meeting.**

1. 9:00 a.m.
 - a. Call to Order
 - b. Roll call
 - c. Additions to Agenda
2. Approval of June Minutes
3. Approval of Treasurer's Report
4. Old Business:
5. New Business
6. President's Report
7. Directors' Reports
 - a. JHP
 - b. Museum
8. Committee Reports
9. For the Good of the Order
10. Adjourn

**Minutes of the June 13, 2016 meeting of
The Cook County Historical Society**

The meeting was called to order at 9:00 o'clock a.m.

Present: Attending were Alta McQuatters, Barb Backlund, Leonard Sobanja, Hal Greenwood, Gene Erickson, Duane Ege, David Peterson, Wayne Anderson, Bob Pratt, Eleanor Waha, and John Jacobsen.

Also present were County Commissioner Garry Gamble, Museum Assistant Dori Betts, and JHP Director Don Davison.

The agenda was approved as presented. Motion by Hal Greenwood, seconded by Bob Pratt. Ayes all.

Minutes: The minutes of the May meeting were approved. Motion by Backlund, seconded by Greenwood. Ayes all.

Treasurer's Reports: Motion to approve by Anderson, seconded by Erickson. Ayes all.

Old Business: President McQuatters said that she is asking for volunteers to mow the grass at the Chippewa City Church. Erickson said he has done it several times this summer already.

President's Report. President McQuatters asked for volunteers to assist with the grilled brat dinner during the Wooden Boat Festival at North House Folk School.

Johnson Heritage Post.

1. Motion by Backlund, seconded by Pratt, to assist Scott Husby's research project about artist John Spellman.
2. Don Davison told about the committee discussing cleaning up the alley behind JHP, and extending to Joynes and Buck's parking lot. Don will try to control the weeds better, and will see about having the storage building moved.

Museum.

1. Betts asked the board members to turn in their Capacity Grant surveys and worksheets.
2. There was a long discussion about improvements and schedules for improvements to the Bally Blacksmith Shop property, as well as the grant from the Minnesota Historical Society. There will be a teleconference with the SHPO committee on May 19.
 - a. Motion by Erickson, seconded by Greenwood, to seek a grant to at least partially fund a Historic Structure Report. Ayes all.
 - b. Motion by Greenwood, seconded by Peterson, to seek an extension of the Great Places landscaping grant for landscaping. Ayes all.

- c. There was an extended discussion of how to proceed with the restoration of Bally's building and grounds. The board decided to wait until SHPO responded before examining further options.

2016/17 Budget (Preliminary).

There was board consensus to preliminarily approve the budget as present, with the understanding that when the budget is presented to the County Board, the budget will also list the prior year's budget and a showing of budget/actual figures.

Other Items.

- a. Discussion of a Historical Site Review for the Chippewa City Church was tabled until the July meeting.
- b. The Board will have to find another location for the annual meeting.

Adjourned at 10:42 a.m.

Donald Davison, Recording Secretary

Museum Report: Cook County Historical Society – July 11, 2016

Our annual request to the County is due July 22, 2016. We will need to prepare a narrative explaining our request, financial statements and continue to be required to do an audit every other year (if asking for over \$50,000).

The CCVB Visitor Center would like to borrow artifacts from our collection for a geology (and maybe mining) display. Dan Helmerson is leading this effort. Artifacts would be in an enclosed case that's opening is to the wall, so should be secure.

Dorie Carlson has been working on a 2017 calendar with historic photos and dates of important historic events. She secured a \$250 grant for the first run of printing which she has arranged with Bruce Johnson. Will have a sample copy at the meeting. First run will likely print only 20-25. We may want to consider printing more depending on how the first run sells.

Grant/Project Updates: (Lloyd K. Johnson, Capacity Building) **Please find enclosed: "Conflict of Interest Policy" and "Code of Ethics"**. These essential polices were overwhelmingly supported in board member feedback from the May Workshop and Questionnaire. Please vote to adopt.

Most feedback was positive on the other proposals, but there were questions and concerns. As budgeted for in the Lloyd K. Johnson Capacity Building grant, we're hiring a consultant to help us identify ways to become more effective and efficient as an organization with new responsibilities.

Grant submitted to MHS to hire historic architect for preparation of a Historic Structures Report for Ballys - seeking \$10,000 from them and committing up to \$5,000 of our building designated funds toward project.

By the time of the July meeting, we should have answers from the State Historic Preservation Office at MHS regarding work already completed and next steps at Ballys. Once we've gotten the go ahead from SHPO/MHS to proceed with work at the site, we should get our signs installed. Funding was already designated for that work. Hope to proceed with the Great Place planting project at the site as well.

The GMATA allowed us to change the event that we received grant funding for from Bally Demos to the History Scavenger Hunt that Liz Davis (new hire) is planning for August 20th.

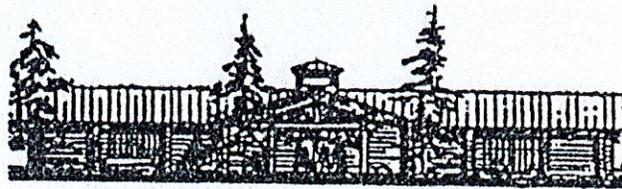
Seeking cost estimates and potential grants for a condition assessment and possibly an archeological survey at Chippewa City - possibly MN Coastal Zone STARS (\$15,000 project max, half would be our match) due in September.

REMEMBER: Friday, August 5th is the Old Timer's Gathering that we are hosting at the Senior Center from 1-4 p.m. Alta is looking for 2-3 people who would volunteer to help.

Annual Meeting and Volunteer Appreciation: September 29 @ Community Center in GM, fishcake dinner catered by Alyce's (Becky Thompson)

June 2016 financial reports could not be completed in time for mailing with this packet.

If you would like to pick them up before the board meeting, they will be available at the museum beginning July 6th. Otherwise they will be handed out at the board meeting.



JOHNSON HERITAGE POST ART GALLERY

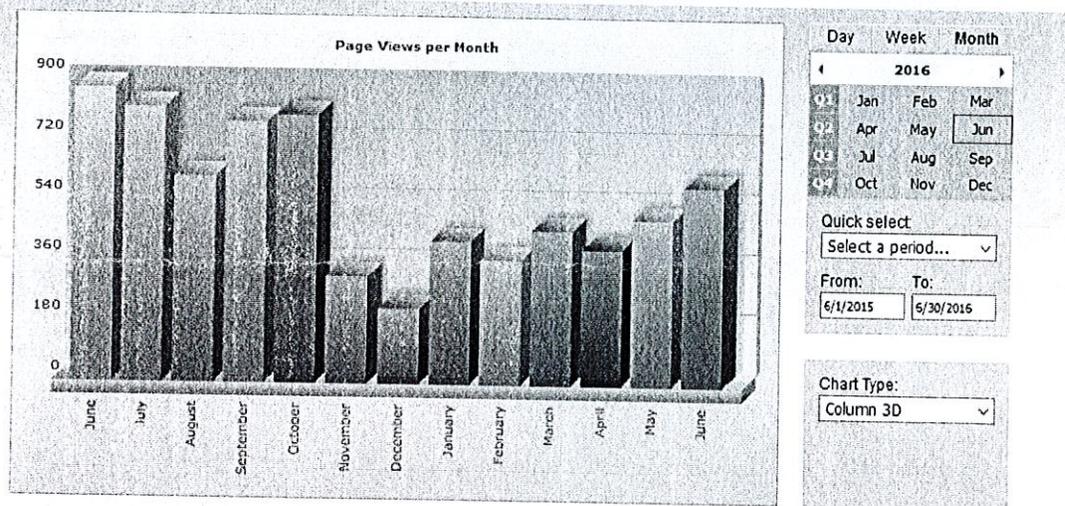
DIRECTOR'S REPORT
JULY 2016

The current exhibit featuring Duluth area painter Karen Savage-Blue has been very well received. The exhibit includes about 90 of her paintings when she did a painting a day for a year! It would be nice if more board members could attend the openings to meet the artists who exhibit here.

Another volunteer resigned for health reasons. We will be asking for volunteers in ads on Boreal and the News-Herald.

North House is discussing having an exhibit in 2017 around Thanksgiving. That would be an exciting opportunity to have them exhibit, especially at that time of year.

Our website statistics:



| Month | Page Views | Change |
|-----------------|--------------|--------|
| June, 2016 | 596 | +19% ↑ |
| May, 2016 | 499 | +22% ↑ |
| April, 2016 | 408 | -12% ↓ |
| March, 2016 | 464 | +24% ↑ |
| February, 2016 | 374 | -13% ↓ |
| January, 2016 | 429 | +90% ↑ |
| December, 2015 | 226 | -30% ↓ |
| November, 2015 | 321 | -60% ↓ |
| October, 2015 | 802 | +3% ↑ |
| September, 2015 | 781 | +27% ↑ |
| August, 2015 | 617 | -25% ↓ |
| July, 2015 | 823 | -6% ↓ |
| June, 2015 | 878 | |
| Total | 7,218 | |
| Average | 555 | |

Conflict of Interest Policy of the Cook County Historical Society

Adopted July 11, 2016

The Cook County Historical Society ("Society") exists as a public trust and holds its assets for the benefit of the public it serves. As a nonprofit, the Society must conduct its business in compliance with applicable local, state, and federal laws, international conventions, and with the specific legal standards governing trust responsibilities. Members of the Society's board and its officers have the responsibility of administering the affairs of the Society honestly and prudently, and of exercising reasonable care, skill, and judgment for the sole benefit of the Society. Those persons shall exercise good faith in all transactions involved in their duties, and they shall not use their positions with the Society or knowledge gained therefrom for personal benefit. The interests of the organization must be the first priority in all decisions and actions.

Conflicts of interest may arise in the relation of board members and officers with such third parties as:

1. Persons and firms supplying goods and services to the Society.
2. Persons and firms from whom the Society leases property and equipment.
3. Persons and firms with whom the Society is dealing or planning to deal in connection with the gift, purchase, or sale of real estate, securities, a historically significant item, or other property.
4. Competing or affiliated organizations.
5. Donors and others supporting the Society.
6. Agencies, organizations, and associations that affect the operations of the Society.
7. Family members, associates, and other employees. For the purposes of this document, "family members" shall mean a spouse, significant other, parent, child, spouse of a child, siblings, or spouse of siblings.

A conflicting interest may be defined as an interest, direct or indirect, with any persons or firms mentioned above. Such interest might arise through:

1. Owning stock or holding debt or other proprietary interests in any third party dealing with the Society.
2. Holding office, serving on the board, participating in management, or being otherwise employed (or formerly employed) with any third party dealing with the Society.
3. Receiving remuneration for services with respect to individual transactions involving the Society.
4. Using the Society's time, personnel, equipment, supplies, or good will for other than Society-approved activities, programs, and purposes.
5. Collecting items of a type collected by the Society, or dealing in items similar or related to the objects collected by the Society.
6. Receiving personal gifts or loans from third parties dealing or competing with the Society.

Code of Ethics of the Cook County Historical Society

Adopted July 11, 2016

Introduction

The Cook County Historical Society ("Society") is a private, non-profit educational and cultural institution established in 1924 to preserve and share the history of Cook County. The Society collects, preserves, and tells the story of Cook County's past through museum exhibits, archives, collections, historic sites, educational programs, websites, and publications. It strives to achieve its mission by serving with excellence and integrity the people and places of Cook County.

The Society is committed to acting responsibly and ethically in fulfilling its mission. As a steward of cultural heritage and keeper of a profound public trust, the Society expects its board, staff, and volunteers to act according to the highest standards. To that end, it presents this Code of Ethics as a guide to institutional and personal behavior which applies to all members of the governing authority, staff and volunteers.

The underlying principle of this code is the understanding that the best interests of the organization shall be the first priority in all decisions and actions that affect it. In carrying out the work of the Society, board members, staff, and volunteers shall behave in a manner that reflects the spirit of this code.

Enforcement

Any board member, staff, or volunteer may raise a question or bring a complaint regarding adherence with this Code of Ethics. Questions and complaints will be directed to the Board President. In the event the issue relates to the President, questions and complaints will be directed to the Board Vice-President. In the event the issue relates to both the President and the Vice-President, questions and complaints will be directed to the board as a whole.

Upon the receipt of a question or a complaint the President, Vice-President, or board as a whole, respectively, shall appoint an Ethics Committee consisting of three board members who shall determine whether actions are in violation of the general principle or specific expectations detailed in this policy. The Ethics Committee may seek the advice of other staff or board members in reaching a decision.

Other documents of the Cook County Historical Society, such as written policies or procedures, may offer additional interpretation of this code and should be consulted when appropriate.

Code of Ethics

1. In all transactions involving their duties, board members, staff, and volunteers shall exercise care, skill, good faith, and judgment, acting for the sole benefit of the Society.
2. Board members, staff, and volunteers shall not benefit personally at the Society's expense or solely on the basis of their association with the organization. They shall guard against real or perceived conflicts of interest; shall take individual responsibility for evaluating their own financial interest or that of their family as relates to their duties; and shall disclose any activity that may appear to violate this principle as outlined above.
3. A staff member shall not accept other employment that may directly compete with the Society or affects the exercise of independence and judgment in carrying out his or her duties.
4. The Society shall conduct its activities in a manner that is honest, accountable, and transparent. In order to create external visibility, public understanding, and trust in the organization, the Society shall maintain and deliver information in a way that is accessible.
5. The Society recognizes that diversity is a significant force within its own social fabric and that of the community, and values it in its board, staff, volunteers, membership and programs. The Society shall seek multiple and diverse perspectives in telling Cook County's story. Diversity means race, ethnicity, protected class, political opinion, intellectual perspective, place of residence, and much more.
6. In its public and private fundraising efforts, the Society shall act with utmost integrity. It shall not misrepresent either the need for funds or the uses to which they will be put. Gifts shall be used only for the purpose and in the manner intended by the donor.
7. In communicating with the public, anyone identified as associated with the Society shall be honest, open, and judicious in his or her comments. They shall take care not to create the impression, either explicitly or implicitly, that they represent the Society unless authorized to do so.
8. The Society respects the intellectual property of others as protected by copyright and trademark law. It shall also protect its own intellectual property as it would any other asset.

Code of Ethics

1. In all transactions involving their duties, board members, staff, and volunteers shall exercise care, skill, good faith, and judgment, acting for the sole benefit of the Society.
2. Board members, staff, and volunteers shall not benefit personally at the Society's expense or solely on the basis of their association with the organization. They shall guard against real or perceived conflicts of interest; shall take individual responsibility for evaluating their own financial interest or that of their family as relates to their duties; and shall disclose any activity that may appear to violate this principle as outlined above.
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9. In commercial activities undertaken to further its mission, the Society is committed to the highest standards of practice. Partnership with other entities shall only be entered into in such a way as to ensure that no individual or entity benefits at the expense of the Society's mission or reputation. Board members, staff, and volunteers shall not accept gifts from any entity that does business with the Society if it might reasonably be inferred that such action was intended to influence the performance of their duties.
10. As steward of Cook County's cultural heritage, the Society is committed to making its collections as accessible as possible to all people while insuring their safekeeping and preservation. In providing access to collections, the Society shall balance the need to respect their continued physical integrity and safety for future use and the current requirements of scholarly, programmatic, or educational uses.
11. Consistent with its mission, the Society may consider for acquisition any material that has a documented association with Cook County's history and is in such condition that it can be maintained properly. In its collecting activities, the Society seeks to be inclusive, respectful, transparent, and in keeping with the best professional practices. It respects the culturally sensitive and sacred objects, documentation, and religious practices of all cultures. The Collections Management Policy shall govern the acquisition, use, loan, conservation, deaccession, and disposal of all collections.
12. The Society's programs are founded on public trust and intellectual integrity. Its exhibitions, publications, and programs shall present a variety of issues in an honest and objective manner, based on thorough and accurate, honest, and fair research. Final products communicating history will be peer reviewed by a knowledgeable person prior to release to the public.
13. Board members, staff, and volunteers shall protect and nurture the Society's various assets for the furtherance of its mission and the long-term financial viability of the institution.
14. Confidential information shall be used solely for Society purposes and shall not be shared with unauthorized persons, nor shall confidential information be used in any improper manner or for personal advantage.
15. The Society shall not enter into any contract or transaction with any organization in which board members, staff, volunteers, or their families serve as an officer or have a significant financial interest unless the material facts of the transaction and that individual's interests are fully disclosed to the board.

16. Board members, staff, and volunteers shall not compete with the Society in any personal collecting activity. Furthermore, should the Society determine to divest itself of any property, no board member, staff, or volunteer may acquire it directly. When potential collecting conflicts occur, all parties shall adhere to the procedures outlined in the Collections Management Policy.
17. No board members, staff, or volunteer will be permitted to borrow money or collection items from the Society, nor shall they use its personnel, equipment, supplies, good will, or other resources for their personal purposes, other than as allowed to all members, unless the institution is fairly compensated for the value of such resources.
18. The Society shall strictly adhere to laws and regulations governing nonprofits, particularly those relating to electoral and advocacy activities. In general, nonprofit organizations may, within limits, advocate for public policies in their area of interest, but must not, as an organization, engage in election-related activities, or promote or support candidates for elected office. Board members, staff and volunteers, as citizens, have a right to participate in such activities, but must take care to make it clear that they are acting as individuals, not on behalf of the Society.
19. The Society expects board members, staff, and volunteers to participate in building a workplace based on professionalism, mutual respect, cooperation, honesty, and efficiency. Harassing, intimidating, or abusive speech or behavior shall not be tolerated.
20. The Society shall not tolerate any retaliation or intimidation directed toward any individual who raises issues or who participates in an investigation of a complaint resulting from this or any other policy or action of the Society.

I HEREBY CONFIRM that I have read, understand and agree to honor the Code of Ethics of the Cook County Historical Society.

Name (print)

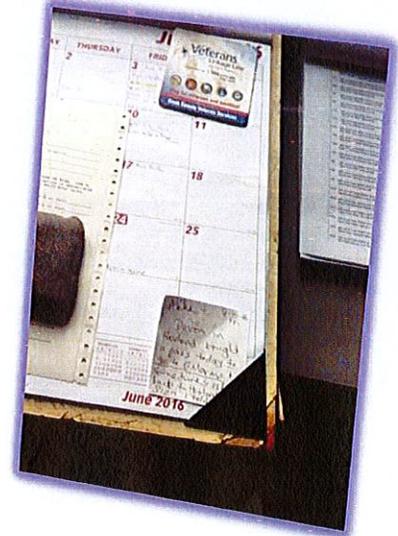
Signature

Date

Arrowhead Transit Employee of the Month

Congratulations

Robin



Arrowhead Transit on Facebook

"Everyone loves Robin," said Cook County Arrowhead Transit bus driver Mark Quello.

"Everybody loves Robin," said Bev Green, director of the Cook County Senior Center.

Robin Derscheid of Grand Marais was selected as Arrowhead Transit's Driver of the Month for June of 2016.

"Good choice," said Mark. "We're all very fond of Robin. She always goes above and beyond. She'll do anything for anybody. If we need a driver to fill in, Robin is always willing."

"She's hard working. Easy to get along with," said Bev.

"But," said Mark. "She writes notes. Every day there are usually five notes waiting for us from Robin and a lot of times it takes two of us to try to decipher them."

"What does she write about? I don't know. Anything that's going through her mind. Like someone left the door unlocked or...well, when I read her notes, I usually think, 'why did she have to tell me that?'"

Robin responded to Mark's comments by laughing.

She grew up in Minneapolis. She then lived in Georgia and drove school bus. Her husband retired from the army and they moved to Grand Marais. Her husband worked maintenance at Naniboujou Lodge and Robin worked the front desk. Then she saw an ad for drivers at Arrowhead Transit. "I like driving," she said. "And people. We work here as a team here at Arrowhead Transit. It's a good team."

Congratulations Robin!

We are thankful to have you as one of our many excellent bus drivers