

**MINUTES OF THE REGULAR MEETING OF THE COOK COUNTY BOARD OF
COMMISSIONERS**

Grand Marais, Minnesota
October 11, 2016

The Board met in regular session this 11th day of October, 2016, at the Courthouse in Grand Marais, Minnesota.

The meeting was called to order at 8:30 a.m. with the following members present: Commissioners Doo-Kirk, Gamble, Moe, Storlie, and Sivertson. Absent: None.
Also present were, County Administrator Jeff Cadwell, Auditor-Treasurer Braidy Powers, County Attorney Molly Hicken, and Office Support Specialist Bev Wolke.

County Board Chair Doo-Kirk led the Commissioners in reciting the Pledge of Allegiance.

Motion was made by Moe, seconded by Gamble, and carried by unanimous vote to approve the agenda for the meeting as amended.

No citizens appeared for the Public Comment portion of the meeting.

The Board considered the consent agenda consisting of numerous items that the Board may approve as a whole. County Board Chair Doo-Kirk asked if any Commissioner wanted to remove any items from the consent agenda.

A. Claims

B. Cook County Board Minutes for August 15, September 13, 27, 2016.

Motion was made by Sivertson, seconded by Gamble, and approved to accept the consent agenda, including the adoption of the following resolution:

RESOLUTION # 2016-72

BE IT RESOLVED, that the following claims totaling \$812,864.98 having been audited and found to be true and correct claims against Cook County, are approved and the Auditor-Treasurer is hereby authorized to draw warrants in payment of said claims:

Revenue Fund

Association Of MN Counties	600.00
Bailey/Tess	57.00
C D W Government	1,648.03
Cook County News Herald Inc	1,989.76
Cook County Towing	538.50
D J Smith Trucking	2,400.00
Dalco	465.75
Doo-Kirk/Heidi	30.93
Ege/Duane	220.00
Eliassen/Donn Erik	605.00
Fourth Meridian Land Surveys	500.00
Gamble/Garry	789.62
Gartner Refrigeration Company	2,593.82
Gopher State One Call	8.10
Grand Marais Auto Parts	86.26
Hasegawa/Duane	30.00
Isak Hansen True Value	214.97
Isbell/Rebecca	384.90
Itasca County Sheriff	247.00
Jerry Starr Construction	2,450.00

Kerr/Lisa	151.20
Lake View Memorial Hospital Inc	40.00
M C I S	24,060.00
Mielke/Lindsay	45.00
Moe/Frank	233.28
Motorola Solutions, Inc	786.00
My Brothers Place Auto Repair LLC	354.40
Nelson Machine Products LLC	804.00
Nordic Electric Of Gm Inc	359.23
North Coast Towing	390.00
North Shore Waste	4,048.50
Oberg/Kirk	45.34
Reiner/Virginia	42.96
RELX Inc DBA Lexis Nexis	426.42
Rexrode/Melissa	45.00
Routh/Mary	48.36
Sea Change Printing & Marketing	3,835.02
Sivertson/Jan	194.52
Sivertson/Judy	341.28
Steve's Sports & Auto	225.72
Storlie/Virginia	529.20
T A S C	220.35
Tire And Auto Lodge	25.00
Vandenberg/Kristin	57.00
Viking Plumbing & Heating	35.46
Wallerstedt Heating & Refrigeration Inc	487.38
Watkins/Rowan	58.76
Wicklander/Heather	488.06
Ziller/Darcy	45.00
<u>Building Fund</u>	
Northern Door & Hardware Inc	1,090.00
<u>Airport</u>	
R S & H, Inc	51,191.95
Security State Insurance	1,819.00
Ziegler Inc	190.11
<u>YMCA</u>	
Cook County Schools ISD 166	386.47
<u>Golf Course</u>	
Jamar Company/The	12,066.00
Early Payables	
Armbruster/Todd	1,416.25
Brooks Sr/Robert	134.62
Burrows/Robert	109.56
Igoe/Peter	495.00
Isbell/Rebecca	221.40
M A C P Z A	150.00
Nesgoda Services LLP	1,560.00
Office of MN.IT Services	2,964.77
Public Utilities Commission	93.90
Quill Corp	100.98
SAWTOOTH IT LLC	825.00
Weberg/Amanda	3,078.19
Wimactel Inc	60.00
Gene's Foods	7.98

Amazon Mtkplace	364.56
Pacesetter Enterprises	200.00
MN Counties Intergov't Trust	115.00
Office of MN.IT Services	193.61
RT Vision Inc	1,601.39
Quill Corp	194.94
Tri-State Business Systems Inc	497.95
Office of MN.IT Services	94.31
Roy Aero Service	5,000.00
Grand Marais/City Of	8,625.81
Hicken/Jeffrey & Mary	5,212.50
Neilsen/Amy	3,400.00
Jennifer Delfs & Jeffrey Kern	65.00
Arrowhead Electric Cooperative	2,271.51
Brooks Sr/Robert	201.93
Centurylink	81.80
Heiskari/John	190.90
Hicken/Molly	137.70
Jason Hill Excavating	11,250.50
Konlee LLC	3,780.00
MN & IOWA CONSERVATION CORPS	6,426.00
Nelson/Paul	1,000.00
Nelson/Tim	326.86
Nesgoda Services LLP	2,422.00
Northern Wilds Media Inc	658.00
Public Utilities Commission	8,328.38
Quill Corp	640.37
Strand/Pat	246.24
Strathy/Gregg	150.00
Terra Firma	16,107.45
True North Broadband	149.98
Como Oil Co	3,531.99
North Shore Oil Co	3,568.97
Public Utilities Commission	978.40
Verizon Wireless	250.31
Arrowhead Electric Cooperative	711.14
Campbell/James	100.00
Cook County Home Center	7.15
Lake County SWCD	390.00
MN Board Of Water & Soil Resources	205.00
Northern Wilds Media Inc	97.00
R M B Environmental Laboratories	2,135.00
Wolf Ridge Environmental Learning Center	600.91
MN Comm Of Mmb - Treas Div	1,002.00
MN D N R - NE REGION	350.00
A T & T Mobility	872.90
Bernier/Cortnee	262.60
Centurylink-Seattle	66.00
MN Secretary of State	120.00
County Inn - Grand Rapids	97.79
Science Museum	596.20
In PLT Services	320.00
MN GIS LIS Cons	815.00
Newegg	60.00

Ruttger's Bay Lodge	435.86
Varidesk	395.00
Battered Women	80.00
Carnelian	300.00
UWS Education Outreach	35.00
Motion Industries	217.76
World's Best Donuts	29.97
Gene's Foods	4.99
Bucks Hardware	29.12
LaQuinta Inn - Duluth	129.29
Grandview Lodge	30.00
Staples	145.58
Dan's Feed Bin	2,349.00
Menards	90.20
Amazon.com	37.30
Holiday	142.77
Innovative Office Solutions, Inc	609.80
Konlee LLC	6,600.00
Nesgoda Services LLP	5,636.00
North Shore Fed Credit Union	907.49
Northeast Service Cooperative	129,138.50
Quinlivan & Hughes Pa	98.00
Verizon Wireless	31.31
Widdes Feed & Farm Supplies	2,695.00
Arrowhead Electric Cooperative	218.01
Centurylink	38.89
Centurylink-Seattle	33.86
Parsons Electric	3,218.54
R M B Environmental Laboratories	25.00
Speedee Delivery Service Inc.	254.79
Armbruster/Todd	1,760.00
Centurylink-Seattle	437.50
Edwin E Thoreson Inc	837.00
USPS	29.40
MN DVS	40.47
Holiday Inn	271.04
Battered Women	50.00
SuperAmerica	32.30
Office Depot	107.86
Safety Glasses USA	67.55
Northern Tool	130.25
Cragun's Lodge	940.30
MN Sheriff's Assn	185.00
ACT AMEM	150.00
HealthPartners	2,693.78
Hicken/Molly	255.70
Holiday	62.34
Isak Hansen True Value	18,657.67
Mc Millan Tree Service	922.50
MN Dept Of Agriculture	23,354.00
Nesgoda Services LLP	6,188.00
North Shore Oil Co	5,850.00
Office of MN.IT Services	900.00
Paper Direct	5.59

Quill Corp	371.24
Toshiba Business Solutions USA	509.48
Wimactel Inc	60.00
Como Oil Co	85.00
Quill Corp	77.13
Isak Hansen True Value	12,000.00
GRAND MARAIS/CITY OF	119.90
LAMPERT/KINNETH & CATHERINE	121.00
PLOOG/TOM & KAREN	263.00
Brooks Sr/Robert	341.53
Croteau/Katelyn	48.60
Government Forms and Supplies	130.53
Heiskari/John	90.77
Konlee LLC	6,600.00
MN Life Ins Co	110.50
Nelson/Tim	447.52
Nesgoda Services LLP	3,080.00
Office of MN.IT Services	3,155.55
Petty Cash/Aluminum Redemption	324.00
Reserve Account	4,000.00
Toshiba Business Solutions USA	354.24
Weberg/Amanda	2,311.08
Williams/Martina	24.51
Best Oil Co	13,872.00
Roy Aero Service	5,000.00
<u>Lodging Tax Payments</u>	
Cook County Events & Visitors Bureau	152,744.29
Ely Area Joint Powers Lodging Tax Brd	66,674.58
Grand Marais/City Of	48,123.15
Schroeder/Town Of	6,102.79
Silver Bay Area Tourism Assn	7,818.72
Tofte/Town Of	41,230.28
Cook County Events & Visitors Bureau	-11,085.00
<u>Manual Checks</u>	
Petty Cash/Aluminum Redemption	400.00
<u>Sales & Use Tax</u>	
MN Comm of Revenue	157.00

Diane Booth, Community Center/Extension Director, appeared before the Board to review a lease agreement between the Curling Club and Cook County, that had been reviewed by County Attorney Hicken. Motion was made by Storlie, seconded by Gamble, and carried by unanimous vote to approve the lease agreement between the Curling Club and Cook County for the 2016-2017 curling season.

Powers informed the Board that it was determined that additional Election Judges may be needed for the General Election and that the County Auditor's Office had trained in nine extra Election Judges. Motion was made by Sivertson, seconded by Moe, and carried by unanimous vote to approve appointing Ethel Johnson, Joan Hall, Linda Waterhouse, Sue Futterer, Dale S. Peterson, William J. Peterson, Vera Schumann, Krista Mixdorf, and Jan Parish as Election Judges for the 2016 General Election.

Jeff Cadwell, County Administrator, appeared before the Board to request tabling agenda items 7A. CCEA Grievance; 7B. Internal Posting for Residential Assessor; and 7C. Approve Hiring of Rachel Espe Residential Assessor. Cadwell explained that the CCEA had requested extra time to bring the issue before the Association, and, therefore would need to extend the elimination of the Assessor's Technical Clerk position until the CCEA Grievance has been resolved. Motion was made by Moe,

seconded by Gamble, and carried by unanimous vote to approve extending the date of the elimination of the Assessors Technical Clerk position until the CCEA Grievance has been resolved.

Bill Lane, Planning & Zoning Administrator, along with Linda Newman, appeared before the Board to present a Conditional Use Permit Request for Points Unknown LLC to establish a hostel and private recreational facility on their property adjacent to Irish Creek Road and the Arrowhead Trail. Commissioner Moe moved the adoption of the following resolution and upon seconding by Commissioner Storlie was adopted by unanimous yea vote of all members present:

RESOLUTION #2016 -73
Conditional Use Permit Resolution for Points Unknown LLC

BE IT RESOLVED, that upon recommendation of the Cook County Planning Commission, and after public hearing duly held on September 21, 2016, the following Conditional Use Permit is granted, subject to the noted conditions:

Linda Newman and Neil Slaughter: Request for a Conditional Use Permit to establish a hostel and private recreational facility on property adjacent to the Arrowhead Trail and Irish Creek Road.

Legal Descriptions: SEE EXHIBIT A

1. All operations conducted by Points Unknown LLC must comply with Minnesota Rule 7080, and the Cook County Septic Ordinance.
2. The property owners shall consult with a certified and licensed septic designer to evaluate septic capacity for all phases of proposed build-out of their facility (Mitch Everson letter enclosed).
3. All structures must conform to Cook County Zoning Ordinance criteria, including necessary land use, septic, or other permits. The property shall conform to all components of the Wetland Conservation Act.
4. All relevant guidance provided in the Cook County Zoning Ordinance for the FAR-1 zone district shall be followed.
5. This permit shall be reviewed by the OPZ 1-year following its approval, with results presented to the Planning Commission and Board of Commissioners.
6. Upon sale or transfer of the property, this Conditional Use Permit shall terminate. New property owners shall have 60-days to apply for a new CUP, allowing operations established by Points Unknown to continue.

Pat Eliassen, Cook County Sheriff, appeared before the Board to present the Sheriff Department budget request for 2017. Discussion Included revisiting the City Law Enforcement Contract and the potential for a full time security person at the Court House.

Staci Drouillard, Coordinator, and George Wilkes, Cook County Local Energy Project, appeared before the Board. Drouillard gave an update on the Cook County Residential Energy Efficiency Program and explained to the Board the reason for requesting \$8,000.00 from the EDA budget.

Mary Somnis, EDA Director, and Scott Harrison appeared before the Board on behalf of the EDA to review the EDA 2017 budget request.

Cadwell presented a proposed contract change to the Management Agreement between Cook County and Duluth Area Family YMCA to eliminate the County's responsibility to provide annual financial support to make up the difference from operations and a 10% allowance for maintenance. In return the County will assume direct responsibility for the maintenance budget including staff, utilities, and supplies as outlined in the Maintenance Budget detail. The Board consensus was they supported the direction being taken in the Agreement, but that Administrator Cadwell needed more time to work with Maintenance Director Silence and Auditor Powers.

Doo Kirk, along with Judy Hill, Human Resource Specialist, informed the Board they had conducted the one-year evaluation for County Administrator, Jeff Cadwell with a positive result. Motion was made by Moe, seconded by Gamble, to do another evaluation of the current Administrator with two Commissioners working with Human Resource Specialist Hill and Hicken to complete the evaluation, along with benchmarks. Motion fails. Ayes: Moe and Gamble. Nays: Doo-Kirk, Sivertson, Storlie.

Moe informed the Board that there would be a public listening session on the 2017 Cook County Proposed Budget and Levy at the Hovland Town Hall on October 20, 2016 at 6:00 p.m.

Doo-Kirk stated Administrator Cadwell is preparing to schedule a meeting for the public for information on what the County provides its residents.

Commissioner Storlie reported that she would attend the WTIP interview on October 12, 2016. There being no further business, the Board adjourned at 12:23 p.m.

HEIDI DOO-KIRK, Chair
Cook County Board of Commissioners

ATTEST: **BRAIDY POWERS**
Auditor-Treasurer