

**MINUTES OF THE REGULAR MEETING OF THE COOK COUNTY BOARD OF  
COMMISSIONERS**

Grand Marais, Minnesota  
September 20, 2016

The Board met in regular session this 20th day of September, 2016, at the Courthouse in Grand Marais, Minnesota.

The meeting was called to order at 10:35 a.m. with the following members present: Commissioners Doo-Kirk, Gamble, Moe, Storlie, and Sivertson. Absent: None.

Also present were, County Administrator Jeff Cadwell, Auditor-Treasurer Braidy Powers, County Attorney Molly Hicken, and Office Support Specialist Bev Wolke.

County Board Chair Doo-Kirk led the Commissioners in reciting the Pledge of Allegiance.

Motion was made by Sivertson, seconded by Moe, and carried by unanimous vote to approve the agenda for the meeting as presented.

No citizens appeared for the Public Comment portion of the meeting.

The Board considered the consent agenda consisting of numerous items that the Board may approve as a whole. County Board Chair Doo-Kirk asked if any Commissioner wanted to remove any items from the consent agenda.

- A. Claims
- B. Cook County Board Minutes for August 23, 2016

Motion was made by Moe, seconded by Storlie, and approved to accept the consent agenda, including the adoption of the following resolution:

**RESOLUTION # 2016-68**

BE IT RESOLVED, that the following claims totaling \$167,722.50 having been audited and found to be true and correct claims against Cook County, are approved and the Auditor-Treasurer is hereby authorized to draw warrants in payment of said claims:

	<b><u>Revenue Fund</u></b>
Arrowhead Regional Corrections	24,007.67
Blue Water Cafe LLC	1,136.08
Bucks Hardware Hank	82.74
C D W Government	17.45
Cadwell/Jeffrey	118.80
Cook County News Herald Inc	112.00
Ege/Duane	1,213.40
Forklifts Of Minnesota Inc	310.57
G & G Septic LLC	385.00
Gamble/Garry	34.00
Good Measure Media	711.00
Grand Marais Auto Parts	9.69
International Mass Fatalities Center	169.05
Krause/Joann	400.00
Krause/Larry	200.00
M C H K M A	100.00
M R Sign Co Inc	151.64
Meyer/Dan	2,000.00
Mielke/Lindsay	111.00
Mille Lacs County Jail	1,050.00

MN State Auditor	9,669.00
Newegg Inc	194.20
O S I ENVIRONMENTAL INC	510.00
Rogers/Rena	300.24
Sawtooth Mountain Clinic	852.00
Smith/Todd	341.28
Smiths Laundry	398.00
Wick/Steve	200.00
Wicklander/Heather	172.80
Wiinanen/James	457.90
Airport	
Boreal Access	14.95
Cook County Visitors Bureau or L.T.T.A.	250.00
Ege/Duane	1,727.76
Steve's Sports & Auto	32.30
Ziegler Inc	758.61
Golf Course	
Superior National at Lutsen	1,569.93
Road & Bridge	
Cook County Home Center	64.98
American Engineering Testing Inc	14,546.80
B Erickson Logging	2,231.25
Bauer Built Tire	4,900.88
Berglund/Daniel	252.00
Betts/David	12.00
Bucks Hardware Hank	96.48
Butz/Steve	12.00
C C P Industries Inc	108.65
City Auto Glass	277.63
Cook County Home Center	14.99
Cook County News Herald Inc	72.00
Courrage/Mike	25.00
Cross River Lodge	190.00
D S C Communications	25.00
Diamond Mowers Inc	351.73
Envirotech Services, Inc.	573.68
Erickson Engineering Co LLC	16,014.50
Fastenal Company	396.60
FleetPride	3,139.62
Frontier Precision Inc	145.31
G & G Septic LLC	325.00
G & K Services	124.44
Grainger Inc	104.13
Grand Marais Auto Parts	89.74
Greg's Welding Repair & Mechanical Serv	614.25
Herness Construction LLC	2,455.00
Higgins, Westley	24.00
Hotsy Equipment Of Minnesota	588.10
Isak Hansen True Value	24,205.50
Jakes Quality Tire Inc	120.00
L H B Engineers & Architects Inc	3,396.00
Lawson Products Inc	609.80
MN Dept Of Transportation	483.24
Motorola Solutions, Inc	6,437.52

Myers Tire - Des Moines #15	840.91
Northland Constructors Of Duluth LLC	2,933.54
Nuss Truck & Equipment	5,349.56
O'Day Equipment LLC	1,697.09
Pernat/Joe	12.00
Powerplan	2,260.65
Quill Corp	261.10
Safety-Kleen	352.04
Schmidt/Andy	600.00
Sorlie/Lisa	12.00
Steve's Sports & Auto	223.88
Swearingen/Shawn	12.00
Titan Machinery and Rentals	7,710.00
Tools Unlimited	52.50
Ziegler Inc	12,608.35

Pat Eliassen, Cook County Sheriff, and Rena Rogers, Information Systems Director, appeared before the Board. Eliassen requested purchasing 10 new in-squad cameras and viewing software to replace the existing, obsolete units at a cost of \$61,900.00 for the entire replacement. Eliassen allocated \$39,000.00 to offset the cost in Stonegarden Grant Funds and another \$30,000.00 was set aside in the 2016 Sheriff budget, which will cover the cost of the new units as well as installation costs. Motion was made by Sivertson, seconded by Moe, and carried by unanimous vote to approve the purchase of 10 new in-squad cameras and viewing software to replace the existing units at a cost of \$61,900.00.

Molly Hicken, County Attorney, appeared before the Board. Hicken presented a resolution to enter into a Cooperative Agreement with the Office of Justice Program in the Minnesota Department of Public Safety and delegate authority to execute the agreement and related documents to Attorney Hicken. Commissioner Moe moved the adoption of the following resolution and upon seconding by Commissioner Gamble was adopted by unanimous yea vote of all members present:

**RESOLUTION # 2016-69**

**A Cooperative Agreement with the Office of Justice Program in the Minnesota Department of Public Safety**

Be it resolved that Cook County Minnesota will enter into a Cooperative Agreement with the Office of Justice Program in the Minnesota Department of Public Safety.

The Cook County Attorney is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of Cook County Minnesota.

Rena Rogers, Information Systems Director, appeared before the Board to request approving a Hosting Service Agreement with Minnesota Counties Information Systems. The agreement has been sent to eight counties, allowing Minnesota Counties Information Systems to move forward with the purchase of equipment and licensing. The hosting solution that will be provided by Minnesota Counties Information Systems means the County will now not need to replace the current AS400 next spring. Motion was made by Sivertson, seconded by Gamble, and carried by unanimous vote to approve a Hosting Service Agreement with Minnesota Counties Information Systems, allowing them to move ahead with creating a hosting environment.

Rodney Roy, Maple Hill Fire Department Representative, appeared before the Board. Roy explained that the Association's Board approved a request for a cost analysis as the Maple Hill Fire Department Relief Association would like to join the Statewide Plan administered by the Public Employees Retirement Association (PERA). Motion was made by Storlie, seconded by Doo-Kirk, and carried by unanimous vote to approve the request by the Maple Hill Fire Department Relief Association to join the Statewide Investment Plan administered by the Public Employees Retirement Association (PERA).

Braidy Powers, Auditor-Treasurer, appeared before the Board. Powers explained that the current County postage machine has failed several times in the last few months, making the reliability questionable. With mail ballots and TNT notices set to go out within a few weeks the IT Department

researched a model that will fit the County's needs. Motion was made by Sivertson, seconded by Storlie, and carried by unanimous vote to approve the lease proposal of a DM475 mail system at \$229.05 per month.

Jeff Cadwell, County Administrator, appeared before the Board. Cadwell explained that the LELS 2016-2017 contract called for a re-opener to address the possibility of creating a Lead Dispatch/Public Safety Specialist as a new position within the bargaining unit. A Memorandum of Understanding serves as an amendment to the current contract indicating agreement of both parties on creation of the position. Motion was made by Gamble, seconded by Moe, and carried by unanimous vote to approve the Memorandum of Understanding that will serve as an amendment to the current LELS contract. The Memorandum of Understanding establishes the position of Lead Dispatch/Public Safety Specialist as a new position within the bargaining unit and sets the classification for the position at C41-2, and to authorize Board Chair to sign the agreement on behalf of the County.

Cadwell presented the annual renewal of the CDHP 831 Health Plan with the Northeast Service Cooperative pool. Cadwell explained that because the County is a member in the cooperative pool we were able to get a group usage rate at a 19.1% increase rather than the 23.7% increase based on our usage. Motion was made by Moe, to not approve the CDHP 831 Health Plan with the Northeast Service Cooperative. Motion failed for lack of a second. Cadwell stated the health insurance cost for the County is about the median cost for most County health insurance plans, including this year. Commissioner's asked for a Benefits review Committee to look at other plans for 2017-2018. Motion was made by Gamble, seconded by Sivertson, and carried with the following vote to approve the CDHP 831 Health Plan with the Northeast Service Cooperative. Ayes: Gamble, Sivertson, Doo-Kirk, and Storlie. Nays: Moe.

Cadwell requested the hiring of Tanner Hoskins for the new YMCA Custodian position. Motion was made by Storlie, seconded by Gamble, and carried by unanimous vote to approve the hiring of Tanner Hoskins for the new YMCA Custodian position at the A11-2 Step 1, with an anticipated start date of September 26, 2016.

Cadwell requested the hiring of Lisa Kerr for the Land Commissioner/Parks & Trails Director position. Motion was made by Sivertson, seconded by Moe, and carried by unanimous vote to approve the hiring of Lisa Kerr to the Land Commissioner/Parks & Trails Director position at the C42-2 Step 2.

Cadwell requested the termination of the Tofte Waste Management Site Attendant position and to advertise the position. Motion was made by Storlie, seconded by Doo-Kirk, and carried by unanimous vote to approve the termination of the Tofte Waste Management Site Attendant position and to advertise the position.

Correspondence – Memos:

- A. Cook County Lodging Tax as of 7/31/2016.
- B. Cook County/Grand Marais EDA Meeting Materials.
- C. Arrowhead Regional Corrections Meeting Materials.
- D. NACo news.
- E. Governor's Council Agenda 9/16/2016.

Commissioner Sivertson reported that she would attend the WTIP interview on September 21, 2016.

Cadwell, along with David Betts, County Highway Engineer, and Lisa Sorlie, Highway Department Accountant appeared before the Board to present a draft resolution for the proposed transportation sales tax increase in Cook County to be used for projects by the highway department. Motion was made by Moe, seconded by Gamble, and carried by unanimous vote to approve the resolution language as amended.

Cadwell recommended a Comprehensive Study on all County facilities to have a better context of maintenance needs. Commissioner Moe described public concerns concerning the 1/2 % proposed sales tax increase resolution for projects by the Highway Department. Moe stated his constituents want to make sure the funds go to the County roads and not a new Highway Department facility. Betts informed the Board that the Salt/Sand building is close to collapsing, but there is no room to build because of the way the Highway Department area is configured. Betts would like to see a new

Highway Department facility built off the Devil Track Road by the County Airport. After much discussion on the topic of using the generated funds to build or improve facilities for the Highway Department, the Board felt that a commitment needed to be made that something would be done to improve Highway Department facilities. Motion was made by Doo-Kirk, seconded by Sivertson, and carried with the following vote to approve the proposed 1/2 % sales tax resolution, adding the word Facilities to the ninth Whereas. Ayes: Doo-Kirk, Sivertson, and Gamble. Nays: Moe and Storlie.

Betts updated the Board on the Highway Department Capital Expenditures for 2017.

There being no further business, the Board adjourned at 3:10 p.m.

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**HEIDI DOO-KIRK**, Chair  
Cook County Board of Commissioners

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ATTEST: **BRAIDY POWERS**  
Auditor-Treasurer