

**MINUTES OF THE REGULAR MEETING OF THE COOK COUNTY BOARD OF  
COMMISSIONERS**

Grand Marais, Minnesota  
November 15, 2016

The Board met in regular session this 15th day of November, 2016, at the Courthouse in Grand Marais, Minnesota.

The meeting was called to order at 10:45 a.m. with the following members present: Commissioners Doo-Kirk, Gamble, Moe, Storlie, and Sivertson. Absent: County Attorney Molly Hicken. Also present were, County Administrator Jeff Cadwell, Auditor-Treasurer Braidy Powers, and Office Support Specialist Bev Wolke.

County Board Chair Doo-Kirk led the Commissioners in reciting the Pledge of Allegiance.

Motion was made by Moe, seconded by Storlie, and carried by unanimous vote to approve the agenda for the meeting as amended.

David Klett appeared for the Public Comment portion of the meeting to apologize for his lack of respect to the Cook County Board and County Attorney for not stopping his attempt to divert sediment runoff, which he believed was causing erosion to the Clearwater Public Landing, and placing 'No Parking' signs at the landing. Klett stated he has been constructing barriers to prevent sediment from running into the lake for years even though in 2014 he had received a letter from County Attorney Hicken to cease any work on the grounds and to remove the signs. Klett admitted that, although he did stop for a time, he had started his attempt again, and had now received another letter from the attorney stating that because of his unauthorized runoff diversion efforts and having caused damage to the public property, he was 'banned' from the Clearwater Public Landing.

The Board considered the consent agenda consisting of numerous items that the Board may approve as a whole. County Board Chair Doo-Kirk asked if any Commissioner wanted to remove any items from the consent agenda.

- A. Claims
- B. Sheriff Donation/Search and Rescue Trailer
- C. Donation/Project Lifesaver Equipment
- D. Liquor License Application/Skyport Lodge
- E. Special Event Permit/Grand Marais Christmas Parade
- F. Special Event Permit/Superior Fall Trail Race
- G. Special Event Permit/Superior Spring Trail Race
- H. Special Event Permit/Gunflint Mail Run
- I. RLF Loan/Chmelik

Motion was made by Moe, seconded by Gamble, and approved to accept the consent agenda, including the adoption of the following resolution:

**RESOLUTION # 2016-76**

BE IT RESOLVED, that the following claims totaling \$1,844,687.75 having been audited and found to be true and correct claims against Cook County, are approved and the Auditor-Treasurer is hereby authorized to draw warrants in payment of said claims:

**Revenue Fund**

A-1 Disposal	91.19
Action Fire Protection	4,993.00
AmeriPride Services	43.71
Arrowhead Pharmacy	19.51
Arrowhead Regional Corrections	24,007.67
Association of MN Counties	3,375.00
B W S R	123.00
Benolken/Scott	200.00
Blackburn/Karen	60.12

Bucks Hardware Hank	250.62
CARIBOU LAKE PROPERTY OWNERS ASSN	840.00
Centurylink	128.52
Citi Lites	12.00
Cook County Higher Education	25.00
Cook County Home Center	580.89
Cook County News Herald Inc.	2,013.64
D S C Communications	2,088.00
Dalco	681.40
Delich/Debra	105.85
Dell Marketing L P	3,604.06
E R Perry Signs LLC	76.90
Ekstrom/Leah C	99.83
Eliassen/Donn Erik	330.00
Emergency Automotive Technology Inc.	85.00
Essentia Health	13.18
Fairview University Medical Center	793.30
Fryberger Buchanan Smith & Fredrick P A	26,428.62
G & G Septic LLC	480.00
Gamble/Garry	192.24
Good Measure Media	2,671.65
Gopher State One Call	2.70
Grand Marais Auto Parts	25.68
Grand Marais Motors Inc.	135.87
Grand Marais Pharmacy	35.58
Graybar Inc.	319.50
Hahn/Roberta J	303.36
Hallberg/Benjamin	111.00
Isak Hansen True Value	250.86
Isbell/Rebecca	155.00
JobsHQ	815.32
Kerr/Lisa	128.52
Keystone Compensation Group LLC	6,300.00
Lakeland Pathology P A	810.81
Law Office of Bill L Thompson	1,900.00
LiftOff LLC	70.00
M R Sign Co Inc.	178.26
Mielke/Lindsay	64.00
MN Dept of Health	550.00
MN Fruit & Vegetable Growers Assn	25.00
MN State Horticultural Society	34.00
Moe/Frank	298.08
National Association of Counties	450.00
Nelson Machine Products LLC	708.00
Newegg Inc.	96.57
Nordic Electric of Gm Inc.	91.99
North Shore Management Board	2,500.00
North Shore Waste	98.60
Northern Door & Hardware Inc.	289.25
Oberg/Kirk	43.29
Oberg/Kyle	345.12
Otis Elevator Company	640.92
Pace Analytical Services Inc.	80.20
Pomp's Tire Service Inc.	4,973.40

PUBLIC SAFETY GROUP	398.00
Radloff/Gary C	71.82
RELX Inc. DBA Lexis Nexis	1,006.31
Rexrode/Melissa	69.00
Routh/Joseph	133.38
Sandstrom/William	54.00
Sivertson/Jan	329.64
Smith's Laundry	545.20
Sonju Two Harbors LLC	1,169.39
Steve's Sports & Auto	304.15
Storlie/Virginia	213.30
Strand/Pat	11.26
Superamerica	3.49
Tessco Incorporated	22.80
Tire and Auto Lodge	682.82
W D S E Tv	240.00
Watkins/Rowan	396.89
Weitz/Timothy	75.00
Western Lake Superior Sanitary	5,799.37
Wierimaa/Sara	160.00
Association of MN Counties	375.00
Centurylink	39.15
Dell Marketing L P	1,673.85
Association of MN Counties	375.00
Back Office Services LLC	240.00
G & G Septic LLC	125.00
Grand Marais Auto Parts	385.69
North Shore Waste	140.40
Dalco	1,080.95
Berg/Ilena	664.20
Oberg/Theresa	50.00
Backstrom/Jesse	51.00
Betts/David	142.68
Bucks Hardware Hank	48.00
Cook County Home Center	1,021.74
Cook County News Herald Inc	201.26
D S C Communications	1,637.50
Dultmeier Sales	951.57
E R Perry Signs LLC	30.00
Enco Manufacturing	230.66
Erickson Engineering Co LLC	1,728.00
Fastenal Company	1,044.62
Finn/Kathryn Krotz	866.25
G & K Services	93.70
Grand Marais Auto Parts	595.64
Herc U Lift	190.72
Isak Hansen True Value	79,848.30
Klegstad/Norris	12.00
L H B Engineers & Architects Inc.	277.50
La Boda Grading Inc.	12,475.00
Lawson Products Inc.	730.72
M R Sign Co Inc.	108.33
MN Dept of Transportation	1,674.99
Northern Safety Technology	620.93

Nuss Truck & Equipment	66.91
Pernat/Joe	12.00
Peterson/Rusty	630.00
Quill Corp	227.83
Rihm Kenworth	37.89
Sawyer/Charlie	15.00
Snap On Tools	119.35
Steve's Sports & Auto	48.78
Swearingen/Shawn	12.00
Titan Machinery and Rentals	8,460.00
Ziegler Inc.	192.45
<b><u>Early Payables</u></b>	
ALL OVER MEDIA LLC	1,100.00
Armbruster/Todd	2,076.25
Arrowhead Electric Cooperative	1,541.41
Cook/Angela	234.90
Nelson Machine Products LLC	130.20
Nesgoda Services LLP	3,570.00
Public Utilities Commission	3,286.96
Wildlife Forever	250.00
Amazon.com	217.08
Menards	14.76
Albion Engineering	131.35
Batteries Plus	32.50
Kobey/Karen	600.00
LARSON/PHILLIP	373.08
Mershon/Ann	3,855.68
R M B Environmental Laboratories	125.00
Maple Hill Fire Dept	10,079.79
A T & T Mobility	1,046.96
Arrowhead Electric Cooperative	407.39
Buckman/Alisha	400.00
Centurylink	128.55
Como Oil Co	473.05
Amazon.com	159.50
Hotels.com	109.67
Dept of Labor	65.50
Urisa	120.00
Gunflint Trail Excavating LLC	9,327.98
Holiday	261.85
Igoe/Peter	825.00
Konlee LLC	3,800.00
Lamar Companies	900.00
Mc Keever Well Drilling	236.63
Nesgoda Services LLP	3,700.00
Northeast Service Cooperative	129,968.00
Nosker Plumbing	668.48
Public Utilities Commission	2,216.82
Quill Corp	137.21
Tri-State Business Systems Inc.	89.00
True North Broadband	149.96
Arrowhead Electric Cooperative	216.04
Centurylink	38.52
North Shore Oil Co	3,356.07

Public Utilities Commission	1,014.00
Verizon Wireless	250.31
Quill Corp	37.98
Cook County Events & Visitors Bureau	-11,085.00
R M B Environmental Laboratories	445.00
Speedee Delivery Service Inc.	179.65
Cook County Events & Visitors Bureau	155,350.38
Ely Area Joint Powers Lodging Tax Brd	53,689.20
Grand Marais/City of	47,653.80
Schroeder/Town of	6,123.33
Silver Bay Area Tourism Assn	7,903.60
Tofte/Town of	46,003.48
MN Comm of Mmb - Treas Div	6,645.50
MN State Treasurer	765.00
American Solutions for Business	270.60
Armbruster/Todd	1,567.50
Burrows/Robert	231.12
Centurylink-Seattle	632.50
Como Oil Co	779.57
ETC	6,000.00
USPS	36.55
Breezy Point	761.99
BCA	375.00
Officesupply.com	145.82
WM Supply	26.15
Country Inn & Suites	307.78
Comfort Inn	329.07
Best Western	445.00
Office Depot	123.50
Peachtree Woodworking	46.97
The Lodge at Brainerd	188.50
Super 8 - Baxter	84.82
U of M Arboretum	15.00
DLT Solutions	4,185.48
Cabela's	345.18
Grand Marais Public Library	116,784.00
Holiday	187.01
Jarchow/Frances	1,000.00
Konlee LLC	7,600.00
LACHENMAYER/DICK	750.00
MN Counties Intergov't Trust	3,031.60
Nesgoda Services LLP	4,620.00
North Shore Electric LLC	2,213.10
Office of MN.IT Services	900.00
Quill Corp	596.39
S J Bautch Construction	21,900.00
Toshiba Business Solutions USA	1,205.72
Tri-State Business Systems Inc.	206.91
Verizon Wireless	31.27
Centurylink-Seattle	33.56
Edwards Oil	14,928.38
K G M Contractors Inc.	96,154.50
Northland Constructors of Duluth LLC	158,614.80
Quill Corp	68.74

Tri-State Business Systems Inc.	146.82
Lutsen Mountains Corporation	46,347.25
R M B Environmental Laboratories	410.00
ShelDon Group Inc.	95.18
Speedee Delivery Service Inc.	44.93
Aspen Lodge - Inn	333.38
Blackburn/Chloe	105.00
Blackburn/David	105.00
Franks/Connor	105.00
Igoe/Peter	465.00
Nesgoda Services LLP	4,857.30
Office of MN.IT Services	82.50
Quill Corp	1,108.69
Strand/Pat	23.04
Toshiba Business Solutions USA	331.12
Wimactel Inc.	60.00
Wolke/Raynee	208.80
Arrowwood Resort	754.96
Country Inn & Suites	97.79
Varidesk	395.00
Superior Shores	14.68
MN County Attorney Assn	650.00
Centurylink - Seattle	465.91
U of M	1,015.00
Inter City Oil Co Inc.	15,810.90
Quill Corp	249.43
Arrowhead Electric Cooperative	761.43
Roy Aero Service	5,000.00
Golfscapes Inc.	26,848.92
Mid-America Golf & Landscape Inc.	200,000.00
I S D 166	228,244.19
Petty Cash/Aluminum Redemption	373.00
Wick/Tyler	200.00
Isak Hansen True Value	97,747.77
ARROWHEAD ELECTRIC COOP	24.00
ARTHUR/JULIE ANN	1,022.00
BAILEY-ALDRICH/ANGELA & DAVID	2,947.00
BARNES/VICTORIA	1,556.54
BENSON/JONATHAN	230.00
BLOCK/ERIC	1,142.00
BROWN/WILLIAM & SHEILA	899.00
CARLSEN/PAUL & MARGARET	45.70
DRONTLE/DONNA	232.00
ELIASSEN/DONN	100.00
FAULKNER/JUSTIN & REBECCA	485.00
FEDERAL NATIONAL MORTGAGE ASSOC	464.00
FELLMAN TRUSTEES/JAMES & KERRI	64.00
FIRST CONGREGATIONAL CHURCH	6.15
FREDERICKSEN/BRIAN	8.00
HERSCHELMAN TRUSTEES/THOMAS & SUSAN	132.00
HOVLAND SHORES LLC	841.00
HUGHES/TIM	424.00
JOANIEVILLE LLC	413.00
JOHNSON/DAVID & KAREN	792.00

JOHNSON/DAVID & RICHARD	115.00
JOHNSON/LESLIE & EMMA	123.00
KETTLESON/GARY	95.32
KOSCHINSKA/CORALYN	500.00
KOSKI/JAMES	857.00
KROHN/RICHARD & SANDRA	23.70
LUTSEN DEVELOPMENT CORP	164.00
MILLER/MICHELE	55.00
MOE/MARK	1,172.00
MOUNTAIN INN AT LUTSEN	63.00
MULKERN/JOHN	20.38
NELSON/BLAKE & EDWARD	6.00
O'SHAUGNESSY/LAWRENCE & SUSAN	1,441.00
PETERSON & MICHELLE BACHERT/THOMAS	2,677.00
PETERSON TRUSTEES/BARBARA & CARROLL	59.54
RENNER/DOUGLAS & VINCA	194.00
ROEBEN/CLARENCE & CAROL	1,517.00
ROETZEL/CJ & CK	2,924.00
SCHELLER/OHMANN	116.00
SCOTT TRUSTEES/GLEN & DARLENE	173.00
SMITH TRUSTEE/HARRIET	259.00
SMITH TRUSTEE/ROSCOE	2,208.00
SOBANJA TRUSTEES/LF & LB	51.82
SOLEM & RODNEY BOOTH/LAURA	128.00
STEPHENS/SANDRA & RUSSELL	2,817.00
THE CONSERVATION FUND	1,190.00
TIMOTHY MAC DONELL & GRACE BUSHARD	40.00
YOUNG & JOHN KREMER/JENNIFER	1,753.00
YOUNG/DANIEL & SILVA	709.00
MN Comm of Revenue	346.00

Todd Smith, Assessor/Land Commissioner, appeared before the Board to present two abatements. Motion was made by Gamble, seconded by Storlie, and carried by unanimous vote to approve the abatement of parcel #52-123-1300 from 50% Homestead in 2016 to 100% Homestead in 2016 and the abatement of parcel #56-220-115 for lake frontage measurement in 2014 for the 2015 assessment for taxes payable in 2016.

Tim Nelson, Planning Director/Solid Waste Officer appeared before the Board to request purchasing a new vertical baler for the Recycling Center. Motion was made by Sivertson, seconded by Moe, and carried by unanimous vote to approve authorizing the purchase of a new vertical baler for the Recycling Center at the cost of \$11,485.00, the funds will be drawn from the future landfill Development Account, 396.

Nelson introduced Lisa Kerr, the new Land Commissioner/Parks & Trails Director and proposed that a Parks and Trails Commission be established to advise the County Commissioners on all matters relating to parks and trails, and to provide recommendations and to approve an attached set of by-laws. Motion was made by Moe, seconded by Gamble, and carried by unanimous vote to approve authorizing the establishment of a Cook County Parks and Trails Commission to begin meeting after the first of the year in 2017, and to adopt the proposed set of by-laws for its operation.

Nelson and Kerr gave a summary of what the main focus of the new Land Commissioner/Parks and Trails Director will be for the next year. Some of which will be: organize all physical assets, financial resources and obligations of the various programs related to both tax forfeited lands and Parks & Trails.

Ilena Berg, Water Plan Coordinator, appeared before the Board to request internally posting to hire a full time Conservation Technician to be funded for two years by State funds. Motion was made by Sivertson, seconded by Storlie, and carried by unanimous vote to approve internally posting to hire a

full time Conservation Technician. Sivertson amended the motion to include predicated on funding, with Storlie approving.

Nelson informed the Board that Steven Veit had submitted his letter of resignation from the Wetlands/Land Use Specialist position due to being offered another position with the US Parks Service. Nelson requested reposting the position for a two-week period. Motion was made by Storlie, seconded by Doo-Kirk, and carried by unanimous vote to approve accepting the resignation from Steven Veit from the Wetlands/Land Use Specialist position, with regret and to authorize the posting to refill the position.

Cadwell presented, on behalf of Attorney Hicken, a draft Data Practices Policy for Data Subjects and a draft Cook County Minnesota Data Practices Policy for Members of the Public. The policies comply with the statutory requirements set out in Minn. Stat. sec. 13.025 and 13.03. It is the responsibility of the Data Practices Compliance Official that these policies are updated annually; specifically, the names and contact information of responsible authorities. Motion was made by Storlie, seconded by Doo-Kirk, and carried by unanimous vote to approve the following:

1.) a) Cook County Minnesota Data Practices Policy for Data Subjects, and b) Cook County Minnesota Data Practices Policy for Members of the Public. 2) Designate Molly Hicken the Responsible Authority for Data Administered through the Cook County Attorney's Office. 3) Designate Pat Eliassen the Responsible Authority for Data Administered through the Cook County Sheriff's Office. 4) Designate Braidy Powers the Responsible Authority for Data Administered through the Cook County Auditor's Office. 5) Designate Dusty Nelms the Responsible Authority for Data Administered through the Cook County Recorder's Office. 6) Designate Josh Beck the Responsible Authority for Data Administered through the Cook County Public Health and Human Services Department. 7) Designate Jeff Cadwell the Responsible Authority for Data Administered through the commissioners and outside the offices of any elected official. 8) Designate Jeff Cadwell the Data Practices Compliance Official.

Braid Powers, Auditor-Treasurer, along with John Niefhoff, appeared before the Board to set a date for a Public Hearing to consider creation of a subordinate service district for three miles of the Murmur Creek Road for the Pike Lake Property Owner's Road Association. Motion was made by Storlie, seconded by Moe, and carried by unanimous vote to approve setting December 13, 2016 at 10:00 a.m. for a Public Hearing to consider a creation of a subordinate service district for three miles of the Murmur Creek Road for the Pike Lake Property Owner's Road Association.

Cadwell introduced EDA President Howard Hedstrom and EDA Director Mary Somnis. Discussion centered around the \$175,000 in local matching funds between the County, City of Grand Marais and Economic Development Authority, that is needed as part of the financing package for an owner occupied housing project in Grand Marais.

Carrie McHugh, Cook County Historical Society Director, appeared before the Board. McHugh reviewed the 2017 proposed budgets for the Historical Society and reflected on the year 2016 and all the Historical Society has accomplished. McHugh stated the Historical Society is requesting \$62,500 for the budgeted 2017 year.

Bill Lane, President of the Cook County Employee Association (CCEA), and Allison Plummer, Secretary/Treasurer of the CCEA, appeared before the Board to present a CCEA Grievance relating to the elimination of the Assessor's Technical Clerk position, alleging it violated Article 29 of the current CCEA Contract. Motion was made by Gamble, seconded by Moe, and carried by unanimous vote to approve proceeding with Step 3 in the Grievance Policy. Lane gave a brief history on the grievance and stated the CCEA was not consulted prior to the organizational change that led to the elimination of the Assessor's Technical Clerk position and the creation of the Land Commissioner/Parks Director position. Motion was made by Moe, seconded by Gamble, and carried by unanimous vote to approve tabling the grievance until November 22, 2016, when Attorney Hicken would be available for legal counsel.

David Betts, County Highway Engineer, and Lisa Sorlie, Highway Department Accountant presented to the Board a prioritized projects list that the Highway Department and the Highway Committee have been working on, to be funded by the Greater Minnesota Transportation Sales and Use Tax. The list provides rankings for the \$162 million list of proposed projects. Motion was made by Moe, seconded by Storlie, and carried by unanimous vote to approve submitting the prioritized Minnesota Transportation Sales Tax projects list to the Minnesota Department of Revenue.

Betts reviewed the 2017 Highway Department Budget request and offered some suggestions to cut the levy.

Correspondence – Memos:

- A. Letter from County Attorney, re: Trespass from Clearwater Lake Landing
- B. Cook County Historical Society Meeting Materials
- C. Letter from North Shore Management Board
- D. National Association of Counties Benefits Report
- E. EDA Meeting Materials

Commissioner Gamble reported that he would attend the WTIP interview on November 16, 2016.

There being no further business, the Board adjourned at 4:03 p.m.

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**HEIDI DOO-KIRK**, Chair  
Cook County Board of Commissioners

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ATTEST: **BRAIDY POWERS**  
Auditor-Treasurer